



ACADEMIC PROPOSAL

Date Received by Committee Chair 3/13/06

1. Teacher Education Committee on (date submitted) _____
2. Academic Affairs Committee on (date submitted) _____
3. Graduate Affairs on (date submitted) 03/13/2006

From (School/Department) School of Education

Signature of Unit Head _____

Person to be Contacted Dr. Lettie Watford, Interim Dean

Type of Action (check one): Addition Deletion Substantive Change
 Submission for File Other (please specify) _____

Action desired for (check one): Program Course Other (specify) _____
Course/Program Name and (for courses) Course Description and Hours Credit:

Master of Education(all programs)

Brief Description of Proposal:

Add the following statements to the requirements for admission to the Master's program (See attached):
2) An undergraduate major or 21-27 hours in approved content courses in planned field of study or consideration may be given to applicants who hold a current Georgia T-4 certificate in the planned field of study. Additional course work may be required.

3) "Eligibility for Georgia T-4 certificate in the planned field of study."

This section to be completed by appropriate Committee Chair (and Secretary of Faculty Senate):

Check Committee taking Action:

(1) Teacher Education Committee (2) Academic Affairs (3) Graduate Affairs

Action taken by Committee: (Check One) Approved Not Approved Tabled

Comments/Reasons for Non Approval or Tabling:

Signature of Chair *Antonia Howell* Date 4/3/06

Requires action of the Faculty Senate and Faculty? Yes or No (Check one)

Faculty Senate Action: Forwarded by the Senate to the Faculty (Check one):

With Endorsement Without Endorsement, or Remanded back to Committee

Signature of Secretary, Faculty Senate _____ Date _____

1. Will this proposal change the requirements for any degree program? If so, explain and attach existing and proposed program sheets with changes clearly marked.

Yes, this proposal will change the requirements for admission in all Master of Education programs. The proposal is attached to this form.

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2. Is the proposed course/program recommended or required by an accrediting agency? Is so, explain.

No.

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3. Is the proposed course/program substantially similar to an existing one in another GSW department or school? Is so, explain and justify.

No.

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4. Justification and/or objectives for proposal (including relationship to GSW Strategic plan, if appropriate).

With this change in our admission requirements, we will be able to admit teachers to our Master of Education program who have acquired their T-4 Certification through alternate routes as granted by the Georgia Professional Standards Commission.

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5. What additional resources will be required to implement the proposal? Faculty? Facilities? Equipment? Library holdings? Others?

None.

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6. What impact will this proposal have on other courses, programs, departments, schools, or units?

This should increase graduate enrollment in the School of Education.

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7. Anticipated start date: **Summer, 2006**

8. Estimated number of students enrolled first semester: **~10** Enrolled on a continuing basis

9. Required attachments for this proposal:
- Course outlines must include the course number, course title, course description for the Bulletin (followed by credit hour designations including lab hours, if appropriate), course content, and learning objectives for the course. A suggested text and a bibliography may be included as well.
 - Proposals for new degree must include a curriculum sheet.
 - Proposals for changes in degree programs must include existing and proposed curriculum sheets with changes clearly marked.

TO: ljw@gsw.edu

GRADUATE ADMISSIONS PROPOSAL
CHANGE IN ADMISSION REQUIREMENTS
October 28, 2005

Master of Education (all programs)

Proposal: Delete requirement for an undergraduate major or 21-27 semester hours in approved content courses in planned field of study. Add requirement for T-4 certification in the field.

Change wording for requirements to read as follows: (*changes in italics*)

Regular Admission (without conditions)

- 1) Undergraduate degree from an accredited college or university
- 2) An undergraduate major or 21-27 semester hours in approved content courses in the planned field of study. *Consideration may be given to applicants who hold a current Georgia T-4 certificate in the planned field of study. Additional coursework may be required.*
- 3) *Eligibility for Georgia T-4 certificate in the planned field of study.*
- 4) A minimum of 2.5 undergraduate grade point average as reported on the official final transcripts from all accredited institutions attended.
- 5) A minimum score of 44 (402) on the Miller Analogies Test (MAT) or a minimum score of 350 on each of the verbal and quantitative subtests with a minimum total score of 800 on the two subtests of the Graduate Record Examination (GRE).
- 6) Three letters of recommendation.

Regular Admission (with conditions)

- 1) Undergraduate degree from an accredited college or university
- 2) An undergraduate major or 21-27 semester hours in approved content courses in the planned field of study. *Consideration may be given to applicants who hold a current Georgia T-4 certificate in the planned field of study. Additional coursework may be required.*
- 3) *Eligibility for Georgia T-4 certificate in the planned field of study.*
- 4) A minimum of 2.5 undergraduate grade point average as reported on the official final transcripts from all accredited institutions attended.
- 5) A minimum score of 27 (374) on the Miller Analogies Test (MAT) or a minimum score of 350 on each of the verbal and quantitative subtests with a minimum total score of 700 on the two subtests of the Graduate Record Examination (GRE).
- 6) A student may remain admitted on a conditional basis until satisfactory completion of the initial 9 semester hours of graduate work with no grade less than a B. The student then may be admitted as a regular student, subject to approval by the Dean of the School of Education.
- 7) Three letters of recommendation.

***Voted and approved by SOE Faculty on October 28, 2005.