



# Transfer Confirmation

Dear Designated School Official:

The F-1 international student listed below has indicated that he/she is transferring to your institution as of \_\_\_\_\_ semester \_\_\_\_\_ year. Georgia Southwestern State University will release his/her records via SEVIS upon the receipt of this completed form.

**Name of Student:**

**SEVIS ID#:**

*Requested SEVIS release date:*

\*The SEVIS record will not be released until all end-of-term grades have been reported for the student.

*For record keeping purposes, please sign and return this form to Georgia Southwestern State University as confirmation that this student has been accepted at your institution.*

\_\_\_\_\_  
**Designated School Official**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**University/College**

Thank you for your time and assistance.

Sincerely,

Georgia Southwestern State University  
Asst. Designated School Official

<b><i>GSW USE ONLY:</i></b>
Date Confirmation Received:
_____
Date Record Released:
_____

<b><i>Please return form to:</i></b>
Rebecca Clark - Registrar's Office
Georgia Southwestern State University
800 Wheatley Street, Americus GA 31709
Fax: 229-931-2021 Phone: 229-931-6974