How to use fill-in PDF E-Forms

Please reset the form after you have printed it!

PRINT FORM RESET FORM

Undergraduate

GEORGIA SouthWestern STATE UNIVERSITY

Transfer Confirmation

Dear Designated School Official:

The F-1 international student listed below has indicated that he/she is transferring to your institution as of _____ semester _____ year. Georgia Southwestern State University will release his/her records via SEVIS upon the receipt of this completed form.

Name of Student: _____

SEVIS ID#: _____

Requested SEVIS release date: _____

*The SEVIS record will not be released until all end-of-term grades have been reported for the student.

For record keeping purposes, please sign and return this form to Georgia Southwestern State University as confirmation that this student has been accepted at your institution.

_____ _____

Designated School Official **Date**

_____

University/College

Thank you for your time and assistance.

Sincerely,

Georgia Southwestern State University
Asst. Designated School Official

GSW USE ONLY:
Date Confirmation Received: _____
Date Record Released: _____

Please return form to:

Office of Undergraduate Admissions
Georgia Southwestern State University
800 Wheatley Street, Americus, GA 31709
Fax: 229-931-2983 Phone: 229-928-1273