

	NAME/LOCATION	ADDRESS	FROM	TO
Employer				
Duties				
Reason for Leaving				

Please complete all that apply:

Software Packages Used	Computer Hardware/Programming Lang.	Skilled Trades/Years Exp./Cert. Licenses

Please state any other information that you feel would be helpful to us in considering your application.

Work References

Name/Title	Address	Telephone Number
Name/Title	Address	Telephone Number
Name/Title	Address	Telephone Number

GEORGIA SOUTHWESTERN STATE UNIVERSITY STATEMENT OF POLICY

Georgia Southwestern State University is an equal opportunity employer. As such, the University takes affirmative action to preclude discrimination in recruiting, transferring, training and terminating of employees because of race, color, creed, age, sex, national origin, veterans status, disability or any other reason in accordance with applicable state and federal statutes, executive orders and other regulations which prohibit discriminatory employment practices.

CERTIFICATION OF APPLICANT

I certify that the information given on this application is true and correct. I understand that any false information, willful or negligent misrepresentation, or failure to disclose any requested information will constitute sufficient grounds for the University to terminate my employment, without notice. I authorize investigation of any and all references and statements made on this application. I understand that as a prerequisite for employment, federal law requires that I present documents verifying identity and employment eligibility. Additionally, as a prerequisite for employment, I hereby authorize a comprehensive background check.

Signature

Date

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER - M/F/V/D

GEORGIA SOUTHWESTERN

STATE UNIVERSITY

800 Wheatley Street Americus, GA 31709

Dear Applicant:

This form is voluntary and is not a part of the application packet. It should be mailed separate from the application packet to:

Human Resources
Georgia Southwestern State University
800 Wheatley Street
Americus, GA 31709

Georgia Southwestern State University is an Equal Employment Opportunity/Affirmative Action employer. As a federal contractor, we are required to compile the following information in order to comply with Federal Equal Employment Opportunity and Affirmative Action requirements. *The information you provide is strictly on a voluntary basis and failure to supply it will not in any way affect your employment.*

Thank you for your interest in employment with Georgia Southwestern State University.

Sincerely,

Janet L. Siders
Director of Human Resources

NAME:

POSITION FOR WHICH YOU ARE APPLYING:

How did you learn of this vacancy? (please be specific)

I WISH TO SELF-IDENTIFY as follows:
Please indicate the gender and ethnic group with which you identify. (A definition of each ethnic group is provided below.)

	MALE	FEMALE
American Indian/Alaskan Native	_____	_____
Asian	_____	_____
African American	_____	_____
Hispanic	_____	_____
White	_____	_____

I DO NOT WISH TO SELF-IDENTIFY

AMERICAN INDIAN/Alaskan Native: Persons having origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation or community recognition.

ASIAN/PACIFIC ISLANDER: Persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Pacific Islands. These areas include, for example, China, India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, Bhutan, Japan, Korea, Philippine Islands and Samoa.

AFRICAN AMERICAN (Non-Hispanic): Persons having origins in any of the Black racial groups of Africa.

HISPANIC: Persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race. Only persons from Central and South American countries who are of Spanish origin, descent or culture are included. Persons from Brazil, Guyana, Surinam or Italian heritage who have names that are similar to Spanish surnames in spelling or pronunciation, or persons who acquire a Spanish surname through marriage, are not included in this category.

WHITE (Non-Hispanic): Persons having origins in any of the original peoples of Europe, North Africa or the Middle East.