

ATAC Meeting Minutes June 9, 2003

In Attendance:

Willa Fitzpatrick, Becky Ann Morris, Freida Jones, Lori Urbani, Lynda Lee Purvis, Anthony Ianno, Boris Peltsverger, Laurie Lucas, Collette Long, Janice Cliett, John Kooti.

Becky Ann Morris volunteered to take minutes.

The minutes from the previous meeting of April 1, 2003 were approved.

Policies: Dr. Ianno reported that the main campus Computer and Network Usage Policy has been reviewed and a change made regarding peer-to-peer file sharing services. An interdepartmental committee has been set up to review the policy in its' entirety and recommend changes. It is projected that this will be completed by Fall semester. Any changes would have to be approved by the Academic Council.

Ms. Purvis requested that the committee review the usage policy and submit any comments Dr. Ianno.

On-Line Technical Support Training: A technical training web site is being developed in the form of a tutorial for technical support reps and should be completed by the end of June. At the conclusion of the tutorial, technical support reps will complete a 20-question "test" to demonstrate an understanding of the subject matter. Technical support reps can request one-on-one training if needed. The web site will also be available to all GSW employees and will provide step-by-step directions for performing basic computer functions.

E-Mail Listserves: Dr. Ianno reported that the Canes server is in the process of being cleaned up. Upon completion, the server will house e-mail listserves that will be developed and maintained by OIIT. The listserves will be used to improve the method by which information is sent out by departments/individuals to the campus regarding college business. This should be up and running by Fall semester. **The following listservs will be created: gsw-faculty, gsw-staff, gsw-facstaff, gsw-info, and gsw-student**

Student Email: A new server is being set up specifically for student e-mail. Listserves (**gsw-student**) will be developed and maintained by OIIT and can be used to communicate with students regarding official college business. There was discussion on the most effective method to inform students of this new system. The projected date for completion is Fall semester.

Campus Wide Inventory: The participation level for the computer inventory was 40 percent. **OIIT** student workers will be following up with those departments who have not completed their inventory. The inventory will give OIIT an idea of what the needs of the various departments are.

Network developments: Janice reported that the equipment to upgrade the core network has been received and installation is underway. The target date for installation of equipment in Crawford-Wheatley is July 16. The core network upgrades will result in the system running faster due to their being two places where routing will be done. In addition to the core upgrades for local routing, Peachnet has informed us that we are scheduled for an OC3 upgrade in approximately 3 – 6 months. This connection will give us a much faster connection to the internet and the rest of the University System.

Board of Regents Audit: Dr. Ianno reported on the Board of Regent's audit findings for the Office of Information and Instructional Technology. Appropriate measures have been taken to comply with the auditor's recommendations. The Physical Plant is handling details regarding the fire detection and suppression system for the critical server rooms.

Next Meeting: The next meeting is scheduled for July 1, at 3:00 p.m. in the Foundation Board Room.