

ITAC Meeting Minutes
September 19, 2008

Attendance: Gary Fisk, Jeff Green, Jay Johnson, Laurel Robinson, Gretchen Smith, Tom Weiland, Anna-Kay Sterling (SGA Rep), Ronald Daniels (SGA Rep), Alla Yemelyanov, Royce Hackett (Ex-Officio), and Jarrett Hartsfield (Ex-Officio)

Meeting was called to order at 11:05am.

1. Approval of minutes for August 12, 2008
Weiland moved to approve, Robinson seconded.
The motion passed unanimously.

2. Computer Lab Update

Jarrett Hartsfield presented the committee with a ranked list of computers in academic computer labs that need replacing.

3. Technology Fee Update

Royce Hackett updated the committee on the budget available from the student technology fee.

There is approximately \$160,000 from the student technology fee fund available from which the following must be deducted:

- \$60,000 – various software licensing fees
- \$24,000 – lab assistants
- \$25,000 – Library Solinet fee

This leaves approximately \$50,000 to fund paper and toner for labs as well as any computer replacements and other technology needs.

Weiland asked what the current student technology fee is and Hartsfield informed the committee that is \$50 per semester.

Green asked if it would be appropriate for ITAC to meet with the Business and Finance committee to discuss the various items that are being paid for out of the technology fund. Robinson felt that at this time of budget uncertainty no concrete answer would be available from them.

Hackett discussed that OIIT is researching paper management systems to help reduce costs for paper and toner.

Fisk asked whether consolidating any of the smaller labs on campus would provide any cost savings. Hackett discussed that most of these smaller labs have discipline specific software installed as well as are used for teaching so consolidating them would be difficult.

Robinson moved to bring the subject of the allocation of the technology fee fund to the Faculty Senate. Weiland seconded. The motion passed unanimously.

Fisk asked the committee if we wanted to distribute the Student Technology Fee Request Form to campus. It was decided that since funds are severely restricted not to do so at this time.

Johnson wanted to know if OIIT receives any money from the sale of surplus computer equipment. Hackett informed him that they do not. Most of the equipment that OIIT surpluses is so out of date that it is not worth anything.

4. WebCT Migration to Vista 8

Yemelyanov provided information to the committee about the planned migration from our current WebCT platform to Vista 8. GSW is in Implementation Group 2. Training for faculty should begin in March/April 2009 with full migration to the new platform completed by August 2009. A few of the enhancements expected in Vista 8 are an upgraded gradebook and the availability of student reports and tracking.

5. Campus Network Status

Fisk has discussed the status of the campus network with OIIT staff. The network is slowing down and there is a need for major infrastructure improvements. Hackett said that in association with the administration, OIIT is looking into these infrastructure issues. The current network will not be able to absorb the addition of a new residence hall and a new academic building. OIIT does not receive any funds from the residence hall fees to help support the technology available in the residence halls.

6. Funding for Computer Replacement

Robinson moved to recommend the purchase of new lab computers for Education 234 (23 computers) and the Library Lab (21 computers). Fisk seconded. The motion passed unanimously.

7. Request for additional Lab Assistants

Hackett informed the committee that there had been a request for additional lab assistants. He will inform those that made the requests that there are no funds to support this request at this time.

8. Adjournment

The meeting was adjourned at 12:10pm

Submitted by,
Gretchen Smith, Secretary