ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

Name of Committee: ACADEMIC AFFAIRS       Date & Time of Meeting: 12:00 PM, 03/10/2017

Members Present: Catalina Casaru, Bryan Davis, Chadwick Gugg, Yangil Park, Jayme Roseth-Penn, Brian Smith, Christie Ward (non-voting), Joe Warther, Tommy Wright, Katelyn Foust (Student Representative) Absent: Janice Pace, Alex Yemelyanov, Ru Story-Huffman, Brian Adler (Ex-Officio), Lynda Lee Purvis (Ex-Officio), Krista Smith (Ex-Officio), Maegan Pierce (Student Representative) Guest: Rachel Abbott, Gavin Bernstein

1. Call to Order

The meeting was called to order by Davis at 12:00 PM.

2. Approval of Minutes

Wright motions to approve the February 10, 2017 minutes. Casaru seconds. Motion carries.

3. New Business

- Deactivation of Dual Degree Program (GSW Math – GA Tech Civil/Electrical/Mechanical Engineering). GA Tech has ended the program on their end. Smith motions to approve. Casaru seconds. Motion carries.

- School of Education Proposals. Smith motions to consider all School of Education proposals as a package. Casaru seconds. Motion carries. Smith motions to approve the packaged proposals. Roseth seconds. Motion carries. Approved:
  - Course additions in Special Education: EDSP 4410, EDSP 4420, EDSP 4430
  - Addition of Program: Post-Baccalaureate Endorsement in Autism Education. Rachel Abbott explains that the Endorsement Program is open to any teacher.
  - Course Addition in Physical Education: PEDS 1040
  - Course Addition in Health and Physical Education: HPER 3230
  - Curriculum Change to BSED in Health and Physical Education (Replace HPER 3250 with HPER 3230. The new course has a name change and course description to align with current practice).

- Subcommittee on Advising: Bryan Davis has been tasked by Lynda Lee Purvis to revamp the Advisement Survey. He has prepared a draft that will go to the Subcommittee on Advising.

- Should we consider instituting a termination process to be more in line with USG processes? Currently, there is one form for four processes at GSW. Bryan Davis proposes four separate forms and shares drafts of forms to: Delete a Course, Deactivate a Program, Reactivate a Program, Terminate a Program. The meanings of the terms are discussed. Deactivation gives two years during which the program does not accept new students, after which the program may be reactivated or killed. Casaru suggests replacing check-box language on improving student outcomes with the text “Explain rationale” for the action or “Why do you want to delete course/deactivate program/terminate program/reactivate program” with an accompanying text box. Smith motions to approve the forms with the recommended changes. Casaru seconds. Motion carries.
Bryan Davis adds that he will work on the Committee on Academic Affairs website to add FAQ with explanatory links. For example: What do you want to do? Add a program. Delete a program…

4. **Announcements**

   Bryan Davis will be Acting Associate Vice President of Academic Affairs starting in Summer. A new CoAA chair will be needed.

   The next meeting is scheduled for Friday, March 14, 2017.

5. **Adjournment**

   The meeting was adjourned at 12:42 P.M.

Respectfully submitted:

Chadwick Gugg
April 4, 2017