# ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

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<th>Name of Committee: ACADEMIC AFFAIRS</th>
<th>Date &amp; Time of Meeting: 10:00 AM, 09/30/2013</th>
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**Members Present:** Rhonda Slocumb, Julie Megginson, Tommy Wright, Brian Smith, Lauren DiPaula, Margaret Lehman, Courtney McDonald, Alexander Yemelyanov, Philip Szmedra, Krista Smith (Ex-Officio), Christie Ward (Ex-Officio), Brian Adler (Ex-Officio), Mallory Wall (student), Trevor Vanzant (student), Hutch Smith (student)  
**Others Present:** Jeff Green, David Berggren

1. **Call to Order**  
The meeting was called to order by Slocumb at 10:00 AM.

2. **Approval of Minutes**  
- The minutes from April 19, 2013 were reviewed. Smith motioned to approve. Megginson seconded. Motion carried.  
- The minutes from August 14, 2013 were reviewed. Smith motioned to approve. Wright seconded. Motion carried.

3. **New Business**  
- The Department of Theater, Communication, and Media Arts submitted four course outlines for file:  
  - COMM 1112  
  - COMM 2112  
  - COMM 3112  
  - COMM 4112  
- The Department of Visual Arts proposed to revise the foreign language requirements for the BA in Art, from 2 courses of foreign language at the 2000 level to any two foreign language courses (same language) at 1001-2000 level or transferred higher levels.  
  - Megginson motioned to approve. Smith seconded. Smith called the question. Motion carried.
- The Department of History and Political Science proposed a revision to the B.S. in Political Science major curriculum.  
  - Smith motioned to approve. Megginson seconded. Smith motioned to amend the proposal, to include on the revised curriculum sheet asterisks to designate courses specified under “Additional Requirements.” Tate seconded. Amendment carried. Motion carried.
- The Department of Mathematics had three proposals:  
  - Proposal to add a new program, a B.S. in Mathematics with Option in Actuarial Mathematics  
  - Proposals to add the following courses were reviewed:  
    - MATH 4452  
    - MATH 4453  
  - Yemelyanov motioned to approve new program. Smith seconded. Tate motioned to approve new courses. Wright seconded. Motion carried. Slocumb called the question.
Motion to approve new program carried.

- The following subcommittees were formed (absent members to be assigned by Slocumb):
  - Academic Advisement
    - Tommy Wright
    - Alexander Yemelyanov
    - Helen Tate
    - Lauren DiPaula
    - Trevor Vanzant
  - Academic Policies
    - Brian Smith
    - Helen Tate
    - Julie Megginson
    - Mallory Wall
  - General Education Assessment Review
    - Courtney McDonald
    - Margaret Lehman
    - Hutch Smith

- Future meeting date to be determined.

4. **Adjournment**  The meeting was adjourned at 10:35 AM.

Respectfully submitted by Courtney McDonald