# ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

**Name of Committee:** ACADEMIC AFFAIRS  
**Date & Time of Meeting:** 12:00 PM, 11/07/2014

**Members Present:** Courtney McDonald, Tommy Wright, Bryan Davis, Gaynor Cheokas, Chu Chu Wu, Joy Humphrey, Glory Achobandu, Phil Szmedra, Paula Bryant, Brian Smith, Krista Smith (Ex-Officio), Brian Adler (Ex-Officio), Helen Tate (Ex-Officio)  
**Absent:** John Stroyls, Olga Godoy, Jonathan Simmons, Christie Ward (non-voting), Ru Story-Huffman, Kemo Sonko  
**Guest:** Sheryl Venable, Laurel Robinson, Tonia Hughes, Kelly McCoy, Chuck Huffman

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<th>1. Call to Order</th>
<th>The meeting was called to order by McDonald at 12:05 PM.</th>
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<td>2. Approval of Minutes</td>
<td>The motion to approve the September 2014 minutes was made by Wright and seconded by Szmedra. Motion carried.</td>
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| 3. New Business | ● The Department of Visual Arts submitted curriculum change to B.A. in Art. Motion to consider as a lot was approved. Tate moved to approve proposals. Seconded by Brian Smith. Motion carried.  
● The Department of Psychology and Sociology submitted the following:  
  o Proposal to revise SOCI 4465 to be an online offering. A second reading with revisions made. Davis moved to approved. Tate seconded. Motion carried.  
  o Proposal for new program, B.S. in Criminal Justice. Brian Smith moved to consider as a lot. Wright seconded. Approved with revision to listed Areas A-D at 42 hours, not 42 – 43.  
● The School of Education submitted a proposal for a curriculum change to the B.S. in Early Childhood Education. Bryan Davis moved to consider as one lot. Tate seconded. Proposal to list EDEC 3400 as a co-requisite for EDEC 3100 and EDRG 3160. Purpose to create better sequencing of courses. Motion approved.  
● A new program, Bachelor of General Studies was proposed. Motion to approve by Bryan David. Seconded by Brian Smith. Attention given to Area F wording -“Any course approved by advisor in Areas B-F” - to assure practicality for advisors and functionality with DegreeWorks. Consideration will be made. Motion approved.  
● The Department of Biology submitted proposal for a new course and curriculum change. New course – BIOL 4480 to be offered as an elective for B.S. in Biology. Wright moved to consider as one. Paula Bryant seconded. Motion passed. |
| 4. Academic Policy Subcommittee | ● Bryan Davis reported committee proposal to revise High School Curriculum. Policy to offer more ways to address deficiencies and redress Accel students. Wright moved to approve. Brian Smith seconded. Motion approved. |
| 5. General Education Assessment Report | ● Chairperson Wu provided members with a table containing committee feedback on report. Additional feedback will be complied with specific suggestions regarding how to improve consistency within the report, not specific assessment instruments. |
6. **Announcements**

- McDonald announced the deadline proposal submission for December meeting is 11/17. If there are new proposals, the committee will meet on 12/1 at 11 AM, in the School of Business Conference Room.
- Upcoming advising training on DegreeWorks application.

7. **Adjournment**

The meeting was adjourned at 1:05 PM.

Respectfully submitted,

Gaynor Cheokas

11/29/14