### ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

<table>
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<tr>
<th>Name of Committee: ACADEMIC AFFAIRS</th>
<th>Date &amp; Time of Meeting: 12:00 PM, 3/13/2015</th>
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<tbody>
<tr>
<td><strong>Members Present:</strong> Courtney McDonald, Bryan Davis, Gaynor Cheokas, Olga Godoy, Joy Humphrey, Brian Smith, Krista Smith, Paula Bryant</td>
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<td><strong>Absent:</strong> John Stroyls, Ru Story-Huffman, Tommy Wright, Chu Chu Wu, Alexander Yemelyanov, Phil Szmedra, Glory Achobandu, Brian Adler, Helen Tate (Ex-Officio), Kemo Sonko</td>
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<td><strong>Guest:</strong> Charles Patterson, Tonia Hughes, Michael Moir</td>
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#### 1. Call to Order
The meeting was called to order by McDonald at 12:00 PM.

#### 2. Approval of Minutes
The motion to approve the February minutes as amended was made by Brian Smith and seconded by Humphrey. Motion carried.

#### 3. New Business
- Dr. Patterson submitted a recommendation to the committee concerning the institution's academic grievance policy. The recommendation was to create a sub-committee to mirror the Academic Policy committee, with the addition of a student representative from the discipline of the grievance origin, which would serve as the final means for students to appeal academic grievance matters. McDonald moved the motion be accepted. Motion carried.
- The School of Computing and Mathematics proposed curriculum changes to BS in Information Technology (Business Option) and curriculum changes for BS in Information Technology (Multi-Media Option). Bryant moved to approve. Motion approved.
  - Replace CSCI 3500 with CIS 2010. Moved to approve as amended by Brian Smith. Motion approved.
  - Replace CSCI 3500 with CIS 4820. Moved by Brian Smith. Motion approved.
- The Department of Psychology/Sociology submitted the following:
  - For file, a proposed revision to PSYC 3350 to be offered on campus and online. Motion to accept by Bryan Davis. Motion approved.
  - Two new courses for Criminal Justice major, PHIL 2020 Logic and Critical Thinking and SPAN 2034 Spanish for Criminal Justice. Area F curriculum change.
  - Motion to consider together made by Humphrey. Motion approved.
- Women’s and Gender Studies Certificate Program proposed the addition of an elective, ARTS 2000 – Women in Photography. Motion to approved made by Brian Smith. Approved.
- The Department of English proposed changes for major, minor, and teaching certificate; six new courses and online versions to fit e-core offerings. Brian Smith made a motion to consider as one. Approved.
  - New courses (campus and online): ENGL 2111, ENGL 2112, ENGL 2121, ENGL 2122, ENGL 2131, ENGL 2132.
  - Curriculum change: BA in English, minor, and certification.
- Global Studies Certificate program proposed curriculum change from 18 hours to 15 hours, and update courses specified as acceptable. Brian Smith moved to approved. Motion carried.
- The School of Business proposed three new courses. Humphrey moved to approve BUSA 3500 – Agricultural Economics and MKTG 4875 – Service Marketing. Motion carried. BUSA 3400 – Ecommerce tabled.

4. **Announcements**  
McDonald announced proposals for next meeting are due March 27th. Next meeting is scheduled for April 10th at 12 PM in the School of Business conference room.

5. **Adjournment**  
The meeting was adjourned at 12:40 PM.

Respectfully submitted,

Gaynor Cheokas  
3/31/15