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<th><strong>ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES</strong></th>
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<td><strong>Name of Committee:</strong> ACADEMIC AFFAIRS</td>
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<td><strong>Members Present:</strong> Marianna Baykina; Queen Brown; Catalina Casaru; Bonnie Gary; Mark Grimes; Ru Story-Huffman; Evan Kutzler; Tom Lorenz; Dongwen Qi; Julie Megginson; Yangil Park; Becky Short; Brian Smith; Ex-Officio: Krista Smith; Suzanne Smith; Absent: Joseph Comeau; Bryan Davis (Ex-Officio); Christie Ward (Ex-Officio); Guests: Royce Hackett; Michael Moir; SGA Representatives: Ashton McKinnon; Maggie McCoy; Katelyn Meierotto</td>
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1. **Call to Order**  
   Meeting was called to order at 10:00 a.m.

2. **New Business**
   - Catalina Casaru moves to approve the minutes of the September 14, 2018, meeting. The motion is seconded. Evan Kutzler submits a change: Queen Brown was present at last month's meeting but her attendance was not recorded in the minutes. There is no objection to the change and the minutes are approved. Mark Grimes will send copies of the approved minutes to library and Academic Affairs for recordkeeping and have the Academic Affairs website updated to store the minutes.
   - College of Arts and Sciences
     - **Biology:**
       - Course revision is for file and does not require a vote unless there are objections. The title of BIOL 1107R is to be changed from "Principles of Biology Critical Thinking Lab" to "Essentials of Biology Critical Thinking Lab." Grimes explains that this was an error in the submission process last year. There are no objections. Changes will be forwarded to the Registrar for filing and updates to course catalog and Banner.
       - Brian Smith moves to approve the new course in biology and this is seconded. Tom Lorenz states that the new course, BIOL 4411, "Animal Behavior," is in response to student interest, faculty expertise, and the desire to improve students’ outcomes. The changes do not affect any curriculum sheets. The motion to approve carries and the changes will be sent to the Registrar's office for filing and updates.
     - **English:** As Chair, Grimes determines that these four items will be considered individually; there is no objection.
• B. Smith moves to approve the English proposal to revise ENGL 4965, "Senior Capstone Seminar," and this is seconded. The revision changes the existing prerequisites (ENGL 2112, 2121, 2122, 2131, or 2132; and 2111) and co-requisite (ENGL 3100) to the following prerequisites: ENGL 2111, ENGL 2150, ENGL 3100, and ENGL 3220. Michael Moir states that in the past students have enrolled in the capstone seminar too early in their studies and the result has been poorer capstone projects. This revision will require students to take certain research classes before the capstone course. Grimes asks for clarification whether the prerequisite has to be ENGL 2111, "World Literature- I," which means that students who have taken any of the other five Literature options will be ineligible. Moir confirms that is has to be ENGL 2111. The motion to approve the revision carries, and the changes will be sent to the Register's office for filing and updates.

• B. Smith moves to approve the English proposal to deactivate four English courses: ENGL 3215H, "Document Design-Honors"; ENGL 3340, "The Novel"; ENGL 3360, "Modern Prose"; and ENGL 3370, "Modern Poetry." The motion is seconded. Moir explains that these elective courses are to be deactivated because they have not been offered in more than a decade and there is no plan to offer them again. They are also redundant with ENGL 4940, "Special Topics in Lit-Lang." The motion carries and the changes will be sent to the Registrar's Office for filing and updates.

• B. Smith moves to approve the first of two new English courses and it is seconded. ENGL 2160, "Fantastic Literature," will survey "fantasy and science-fiction writing from the ancient world to the present." Moir indicates that there is a shortage of two-credit courses in Area B, and the hope is that this will fill that gap. Marianna Baykina asks whether the title should be "Fantastic Literature" or "Fantasy Literature." Moir explains that "Fantastic" is the correct and preferred term in the field. Grimes explains that this motion simply creates the class, and that the English faculty will need to work with Bryan Davis and the Board of Regents to be certain that it can qualify for an Area B course. The motion carries and the new course will be sent to the Registrar's Office for filing and updates.

• B. Smith moves to approve the last of two new English courses and this is seconded. ENGL 4170, "Irish Literature," will cover "major Irish writers and texts from the 18th through the 20th centuries." Moir regularly teaches this course already and this change will give students an extra choice within British literature. Krista Smith asks whether this will affect the curriculum sheet and Moir replies that it will not. Suzanne Smith asks about the typical enrollment. Moir states that the course is usually capped at twenty
students, and that they frequently have ten students. The motion carries and the new course will be sent to the Registrar’s Office for filing and updates.

- History:
  - B. Smith moves to approve the new history course and this is seconded. HIST 3470, "Public History Field School," will offer history students the opportunity to gain hands-on experience in a public history setting within the local and regional community. Kutzler explains that this new course will formalize what the history department is already teaching through the HIST4900 courses. Julie Megginson asks whether the word "internship" should be in the title. Kutzler replies that there is already a "History Internship" and that "Public History Field School" is broad enough to include projects that may not fit the traditional definition of an "internship." The motion carries and the new course will be sent to the Registrar's Office for filing and updates.

- Subcommittees
  - Grimes reports that there is no new business for subcommittees; however, he notes that the Advising Task Force may bring up new business in the near future.

- Other new Business
  - There is no additional new business.

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<th>3. Old Business</th>
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<td>4. Adjournment and Next Meeting</td>
<td>Being no further business, the meeting adjourns at 10:30 a.m.</td>
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<td>The next Meeting is scheduled for November 9, 2018, at 10:00 a.m. in the School of Business Conference room.</td>
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Respectfully submitted,

Evan Kutzler
October 22, 2018