**Name of Committee:** ACADEMIC AFFAIRS  
**Date & Time of Meeting:** Minutes for Meeting scheduled for 10:00 A.M. Friday, February 16, 2018  
**Note:** In person meeting is cancelled and business of meeting is conducted via email due to limited number of items for consideration

**Committee Members:** Marianna Baykina, Catalina Casaru, Bonnie Gary, Mark Grimes (Chair), Chadwick Gugg, Julie Megginson, Yangil Park, Jayme Roseth-Penn, Brian G. Smith, Ru Story-Huffman, Sheryl Venable, Alexander Yemelyanov, Lynda Lee Purvis (Ex-Officio), Bryan Davis (Ex-Officio), Krista Smith (Ex-Officio), Christie Ward (Ex-Officio)

### 1. New Business
- Documents for approval are distributed by email:
  - Minutes of November 3, 2017 Meeting
  - MGNT 4790 Current Issues in Human Resources
  - HRMT 4790 Current Issues in Human Resources

- Proposed changes to MGNT 4790 and HRMT 4790 are to the prerequisites: Senior Status and (MGNT 3390 Human Resources Law or HRMT 3390 Employment Law) will replace Permission of Instructor for ease in Banner. These changes replace prerequisite changes approved at November 3, 2017 CoAA meeting.

- Minutes and all course changes are approved by online vote.

- CoAA Chair communicates by email (2/13/2018) that the Subcommittee on Advising will begin preparing to review the nominations for the Faculty and Staff Advising Awards, which are due to Angela Smith by March 16.

### 2. Next Meeting
- Next Scheduled Meeting is Friday, March 23, 2018 at 10:00 A.M. in the School of Business Conference Room

Respectfully submitted:

Chadwick Gugg  
February 26, 2018