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<td>ACADEMIC AFFAIRS</td>
<td>11:00 A.M. Friday, March 23, 2018 in the School of Business Conference Room</td>
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**Committee Members:** Marianna Baykina, Catalina Casaru, Bonnie Gary, Mark Grimes (Chair), Chadwick Gugg, Yang Park, Jayme Roseth-Penn, Lynda Lee Purvis (Ex-Officio), Brian Smith, Sheryl Venable, Christie Ward (Ex-Officio)

**Guests:** Susan Bragg (Co-Chair, History; Director, Women’s Studies), Stephanie Harvey (Chair, Biology), Evan Kutzler (History), Svilen Kostov (Physics/Pre-Engineering), Kelly McCoy (Dean, School of Arts and Sciences)

1. **Call to Order**
   - The meeting came to order at 11:00 A.M.

2. **New Business**
   - Brian Smith moves to approve the minutes of the online February 16, 2018 meeting. Motion carries.
   - **College of Arts and Sciences**
     - **History:** Brian Smith moves to consider the History proposals (deactivation of HIST 4000, creation of HIST 4500, changes to History curriculum sheet) as a block, and this is seconded. Motion carries. Smith then moves to approve the block and this is seconded. Motion carries. Minor edits for wording and clarity are suggested. Susan Bragg explains that HIST 4000 Historiography will be deactivated and replaced by HIST 4500, a capstone seminar. Historiography can be included in HIST 4500 according to individual instructors’ tastes. HIST 2500 will be moved to Area F and students will be encouraged to take this early methods class earlier in the program. More credits required in U.S., European, and non-Western fields will increase breadth and balance. Lynda Lee Purvis remarks that “They’ve made the History program stronger with these changes.” Motion to approve the block passes, and items will be forwarded to Faculty Senate.
     - **Biology:** Course revisions (changes to descriptions and some prerequisites for BIOL 1107, BIOL 1108, BIOL 2107, and BIOL 2108) are for file and do not require a vote. Minor edits for grammar and precision are made. Stephanie Harvey explains that some schools teach material (such as cell biology or organismal biology) in their Biology I that is in our Biology II or teach
material in their Biology II that is in our Biology I. By clarifying what material is taught in which course at GSW and by adjusting the prerequisites, proper placement and credit can be given more easily for transfer students. There are no objections to these proposals, and they will be sent to the Registrar’s office for filing and updates.

Global Studies Certificate: Brian Smith moves to deactivate the Global Studies Certificate, and this is seconded. Smith had created the Global Studies Certificate to be flexible, allowing students to use courses from a diverse collection of subject areas to fulfill the requirements. It had been general practice at GSW to disallow certain double-counting of courses (counting classes for more than one area for graduation requirements). This policy on double-counting was not in writing and so was not official. With double-counting now being allowed in practice, the interdisciplinary nature of the program causes problems for multiple majors. For this reason, Smith proposed the deactivation. Motion to deactivate the program passes, and items will be forwarded to Faculty Senate.

- Engineering: Purvis moves to consider the Engineering proposals (creation of ENGR 2001 and ENGR 2002) as a block, and this is seconded. Motion carries. Chadwick Gugg moves to approve the block, and this is seconded. Svilen Kostov explains that he is trying to expand the GSW electives for pre-engineering students with engineering classes that students would need to take after they transfer. The changes do not affect any curriculum sheets. Purvis congratulates Kostov for finding instructors for the classes and for teaching the courses. She remarks, “It really adds prestige to the program.” Motion to approve the block carries, and items will be sent to the Registrar’s office for filing and updates.

- Math: Catalina Casaru moves to approve the new course, MATH 3004 Algebra for P-8 Teachers, and this is seconded. Sheryl Venable explains that there will be more proposals in the future due to Pathways. The creation of this class is to ensure that P-8 teachers will have adequate foundations in algebra and arithmetic. This will have an impact on the Early Childhood Education curriculum sheet, which will be presented later in this meeting. Motion to approve the new course carries, and item will be sent to
the Registrar’s office for filing and updates.

- **School of Education/College of Nursing and Health Sciences**

  - **Exercise Science**: Casaru explains that, presently, Exercise Science is a degree program in the School of Education. Starting in Fall, 2018, Exercise Science will merge with the School of Nursing to form a new College of Nursing and Health Sciences. The prefix HPER will become inactive and a new prefix XSCI will be in effect. These changes in course prefix, as well as any impact on curriculum sheets, all need to be documented. Mark Grimes explains that, due to the large number of changes coming through Exercise Science, the documents for these changes have been provided to committee members in four blocks to make readability easier. These course prefix changes will have an impact on several Education curriculum sheets, which will be presented later in this meeting. The course revisions are for file, and do not require a vote. Minor updates and edits for correctness are also made. There are no objections to these proposals, and they will be sent to the Registrar’s office for filing and updates.

- **School of Education**

  - Smith moves to approve all Education curriculum sheet changes (Exercise Science, Early Childhood, Health / Physical Ed, Middle Grades, Special Ed, and the following majors with Teaching Certificates: Music, Political Science, English, Math, and History) in one block, and this is seconded. The changes include phasing in XSCI-prefixed courses in place of HPER-prefixed courses. In addition, there is presently a requirement for an institutional grade point average of 2.5 to be accepted into the education program. Now, “A required core area A-E and area F grade point average of 2.75 or higher is required for admission to teacher education, student teaching, and graduation.” Purvis remarks: “I think it is a really strong move.”

Purvis notes that all the proposed curriculum sheets need to reflect the HPER -> XSCI prefix changes. A friendly amendment by Casaru passes to address this.
HPER 3250 Tests and Measurements had been taught in two sections, one for Exercise Science and one for Physical Education. It will become XSCI 3250. Purvis remarks that the Middle Grades Ed curriculum sheet needs to clarify changes to the mathematical sciences concentration requirements. Purvis explains that she spoke with Dean Rachel Abbott of the School of Education; precalculus will be required for math or science concentrations. Purvis suggests that we should add as a comment the need for precalculus in the curriculum sheets, and that Math 1111, along with Math 1101 and Math 1001, will not themselves be sufficient to satisfy the math requirement. She adds: “We need to think about how to strengthen the core.” Motion to update the curriculum sheets passes, and items will be forwarded to Faculty Senate.

- College of Arts and Sciences
  - Biology: Smith moves to approve BIOL 1107R, and this is seconded. BIOL 1107R is a new critical thinking lab with co-requisite BIOL 1107. Arts and Sciences Dean Kelly McCoy explains that approximately 300 students per year attempt BIOL 1107, many with the aim to progress in Exercise Science, Nursing, or Biology. The current BIOL 1107 pass rate is about 35%. The BIOL 1107R course is designed to help students understand and to reinforce concepts and principles in BIOL 1107. The course will carry no credit hours and will require no tuition, and scores on problems sets in BIOL 1107R will form part of the grade in BIOL 1107. A $10 lab fee will support the course, including the hiring of an upper-division Biology major to assist the class.

  The curriculum will be developed this Summer by Anne Jacobs, who has experience in inquiry-based learning, and the class will be implemented every semester starting Fall 2018. Students will be required to attend the Friday lab, but will be able to earn their way out of attending it during the semester by raising their lecture average.

  Grimes asks if there is the potential for the same approach in BIOL 1108, to create a BIOL 1108R. McCoy responds that there is potential, but that the success rate in BIOL 1108 is much higher than in 1107, so it will not be pursued right now. Motion to
approve the new course passes, and item will be forwarded to the Registrar’s office for filing and updates.

Grimes notes that the BIOL 1107R should now be reflected on the BIOL 1107 course as a co-requisite, and Smith moves to add this to the right side of the course revision sheet for BIOL 1107 and in the BIOL 1107 course description (approved earlier in this meeting). Motion carries and change will be forwarded to the Registrar’s office with the earlier changes for filing and updates.

Curriculum sheets linked to this class (Nursing) need to be changed to reflect the class, as well as the list of science classes with lab that satisfy core or concentration requirements.

Grimes asks if the new BIOL 1107R should go through Faculty Senate. Smith suggests, and the Committee agrees, that this is a substantive change and is interesting enough that the Faculty should know; so files will be forwarded to Faculty Senate.

- **Subcommittees**

  o **Subcommittee on Advising** – (Casaru, Roseth-Penn, Gary, Park, Megginson, Yemelyanov, Davis, Ward) Project Chair Bonnie Gary reports on Faculty and Staff Advising Award progress. The deadline for nominees had been extended due to Spring Break and to allow for more submissions. There ended up being only one nomination for each award, so the committee did not need to meet; winners will be kept secret until the presentation.

  o **(Other New Business) Subcommittee on Policy** (B. Smith, K. Smith, Story-Huffman, Baykina, Purvis, Gugg) – Brian Smith reports that the Academic Policies and Standards Subcommittee met once. There is no written policy on double-counting courses at GSW for credit for graduation, although there had been a general practice not to double-count courses. This has changed, and GSW needs to clarify in writing what is required for graduation. What do we want the policy to be? The Subcommittee has started the discussion, and is in the process of gathering feedback from Department Chairs.
- Other New Business – Purvis announces that the first GSW Undergraduate Research Symposium is on Friday, April 13, with projects on display during the week. One award will be the “Faculty Choice Award,” which will be decided via an online Qualtrics Survey. There will be a speaker. Symposium winners will receive an impressive plaque and $100 cash awards. Due to the conflict of the next CoAA meeting time and the April 13 Symposium, it is decided to move the next CoAA meeting to either Thursday afternoon (April 12) or Friday after 2:00. Grimes will poll the Committee members electronically to determine the best time to reschedule.

3. Old Business

- Grimes updates the Committee on the progress of the Women, Gender, and Sexuality (WGSS) Certificate changes tabled in Fall 2017 for further clarification. Work is in progress, and Susan Bragg is awaiting expected course changes in allied fields that will impact the certificate before submitting the final version, probably in academic year 2018.

4. Adjournment and Next Meeting

- Being no further business, the meeting was adjourned at 12:17 P.M.
- Next Scheduled Meeting: To Be Determined: Thursday, April 12 late afternoon or Friday, April 13 after 2:00

Respectfully submitted:

Chadwick Gugg
March 27, 2018