1. Call to Order

The meeting was called to order by Davis at 10:00 AM.

2. Approval of Minutes

The motion to approve the October minutes was made by Wright and seconded by Casaru. Motion carried.

3. Continuing Business

- Motion to un-table School of Computing and Mathematics Proposal to change IT Certificate Curriculum made by Gugg, seconded by Tate. Carried.
  - Question asked on the lack of upper level courses and the impact on students and fulfillment of graduation requirement for upper level courses. Yemelyanov explained changes. Change approved.

4. New Business

- The Department of Biology proposed a new course, BIOL 4730, Biology Internship, 3 credit hours, as an elective. Course to provide students with field learning experience in Biology related professions that are generally not attainable in an academic setting. Motion to approve by Wright. Motion approved.
- The Women’s Studies Program proposed the following items: Davis moved to be considered as one. Approved.
  - Proposal to revise course WMST 2001 to WGSS 2001, to reflect name change of the WGSS certificate program and to reflect more accurately topics covered in the course
  - Proposal for curriculum change for Women’s Studies Certificate, Area B to revise course WMST 2001 to WGSS 2001, to reflect name change of the WGSS certificate program. Motion to approve items made by Hughes. Items approved.
  - Note: Use of the apostrophe in the word “Women’s” to be consistent for Area B course.
- The School of Business Administration proposal to deactivate minor programs for the following: Accounting for CIS, Marketing for CIS, Management for CIS, and Human Resource Management for CIS. Davis moved to consider as package. Approved. Motion to accept proposal made by Tate. Motion carried.
- The School of Education proposed the following:
  - Curriculum change to BSED HPER - Venable explained that students choose activities to fulfill this requirement and swimming is no longer a requirement at GSW. Move to elevate course substitution forms by EDUC students. Davis moved to approve. Motion carried.
  - Conversion of PEDS 1010, Lifetime fitness to online delivery. Discussion on how students will participate in physical education
program. Course is not lecture format as indicated in its current form. Davis moved to table. Wright made motion to table. Motion approved.

<table>
<thead>
<tr>
<th>5. Announcements</th>
<th>There will not be a December meeting. Davis announced proposals for next meeting are due January 15, 2016. Next meeting is scheduled for January 29 at 10 AM in the School of Business conference room.</th>
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<tbody>
<tr>
<td>6. Adjournment</td>
<td>The meeting was adjourned at 10:55 AM</td>
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</table>

Respectfully submitted,

Gaynor Cheokas
(with use of Ru Story-Huffman notes)
1/19/2016