Context for 2018-19 and Beyond

• Submission Date for 2018-19 Annual Reports
  • October 31, 2019

• Change of SACSCOC Principles of Accreditation, effective January 2018

• GSW Interim Fifth-Year Report due March, 2020

• GSW Decennial Reaffirmation 2023-24
  • Compliance Certificate due September 2023
  • Onsite Visit Spring 2024
Administrative Unit Assessment 2019 and Beyond

• Administrative unit effectiveness falls under Standard 7.3: The institution identifies expected outcomes of its administrative support services and demonstrates the extent to which the outcomes are achieved.

• No longer required to show improvement activities.

• Simplified Annual Reporting Process for Administrative Units—same format every year.
It All Begins with UNIT MISSION

• GSW Mission Statement
  • Georgia Southwestern State University is a regional and comprehensive university serving a diverse population of students, offering a range of strong undergraduate and graduate programs in a vibrant learning environment. The University is a collegial community that values collaboration and community engagement with an emphasis on faculty, staff, and student interactions. An active student body and state-of-the-art amenities enhance the learning experience on a visually appealing campus located in historic Americus, Georgia.

• How does your unit support GSW’ Mission?
• What other SACSCOC standards govern your unit?
Example Unit Mission

• The mission of the Information and Instructional Technology (IIT) department is to support Georgia Southwestern State University by providing professional expertise that enables the extensive and essential use of information technology in support of both administrative processes and academic pursuits. IIT maintains a variety of administrative, faculty, and student-use networks and computers as well as a multimedia, distance learning, and faculty development classrooms. IIT offers computer hardware and software setup and support, training, trouble-shooting and repair, equipment acquisition, backup, and network/data security. IIT supports campus email, financial and student information along with other administrative systems, on-line course development, and student testing, along with academic and residential computer labs. We seek to interact with our constituents in a fair and empathetic manner.
Operationalizing a Mission as Outcomes

• Supports Administrative and Academic Functions
• Network and Hardware Maintenance
  • Including Residence Network
• Hardware and Software setup, support, and training
• Hardware and Software acquisition and repair
• Network and Data Security
Assessment Measures

• Direct Measures result from collection of data.
  • What data do you report to the USG?
  • What data do you track for internal purposes?

• Indirect Measures results of self-reporting by staff or stakeholders
  • Self-Evaluations
  • Surveys

• A Mix of both types is ideal.
Measuring Operational Outcomes

• Hardware and Software setup, support, and training
  • Annual inventory of hardware and software setup
  • Annual inventory of hardware and software training

• Hardware and Software acquisition and repair
  • Annual inventory of hardware acquired for new faculty-staff, and as part of continuing hardware upgrade for faculty-staff
  • Annual inventory of hardware and software repair
CAS Self-Assessment Guides

• CAS (Council for Advancement of Standards in Higher Education)
• Full Range of Guides available upon request
• Example Guides
  • Campus Police and Security Services Programs
  • Clinical Health Services
  • Disability Resources and Services
  • Registrar Services and Programs
  • Undergraduate Admissions Programs
Simplified Reporting for Administrative Units

- **This Year**
  - Expected Outcomes
  - Measures for Expected Outcomes
  - Attainment Results for 2018-19
  - Unit Strategic Plan Update

- **Next Year**
  - Attainment Results for 2019-20
  - Unit Strategic Plan Update

- **The Year After**
  - Attainment Results for 2020-21
  - Unit Strategic Plan Update

- **And So On . . .**
QUESTIONS?