<table>
<thead>
<tr>
<th>Name of Committee:</th>
<th>ACADEMIC AFFAIRS</th>
<th>Date &amp; Time of Meeting:</th>
<th>10:00 AM, 03/04/2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Members Present:</td>
<td>Bryan Davis, Tommy Wright, Alexander Yemelyanov, Brian Smith, Gaynor Cheokas, Ru Story-Huffman, David Hunter, Catalina Casaru, Olga Godoy, Joy Humphrey, Chadwick Gugg, Maegan Pierce, Philip Szmedra, Mercedes Benites, Katelynn Foust, Tonia Hughes, Helen Tate (Ex-Officio).</td>
<td>Absent:</td>
<td>Brian Adler (Ex-Officio), Christy Ward (non-voting), Krista Smith (Ex-Officio)</td>
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1. **Call to Order**
The meeting was called to order by Davis at 10:00 AM.

2. **Approval of Minutes**
The motion to approve the January 29, 2016 minutes was made by Humphrey. Motion carried.

3. **New Business**
   - College of Arts and Sciences; Department of History and Political Science proposed adding POLS 2401 as an option under Area F to the curriculum for a BA in History and a BA in History with Teacher Certification. Tate moved to consider as one. Revision offers flexibility to students and will match requirements with faculty resources. Motion passed. B. Smith made a motion to accept as proposed. Revision approved.
   - College of Arts and Sciences; Department of Geology and Physics submitted a proposal for a new course, GEOL 2011. Course is designed to improve student learning outcomes. It will be an introduction to basic material useful in upper level geology courses; with emphasis on information and skills. Wright made a motion to approve. Motion passed. 
   - School of Business Administration proposed a curriculum change to the BBA in Management. Revision to have MGNT 4660 (Business Forecasting) as an elective and add MGNT 3680 (Organizational Behavior) to major required coursed. Change proposed to match prevailing degree trends within discipline and industry needs. Story-Huffman moved to approve. Motion carried.
   - Subcommittee on Advising – Tate reported the committee is has proposed a revision to the advising procedure. Following discussion, it was proposed that the Subcommittee on Advising via the CoAA ask Faculty Affairs to assign advising duties (policies) to CoAA for administration purposes. Wright made a motion to approve request. Motion was approved.

4. **Information Item**
   - Deadline for April meeting submission is March 18, 2016.

5. **Announcements**
   - Next meeting schedule for April 8, 2016 at 10 AM, the School of Business Conference Room

6. **Adjournment**
The meeting was adjourned at 10:30 AM.

Respectfully submitted.

Gaynor Cheokas.

04/06/16