

**Georgia Southwestern State University  
Institutional Effectiveness Committee (IEC) Meeting  
April 9, 2015 3:30pm  
President's Conference Room**

**Members Present**

Lauren DiPaula, presiding  
Talisha Adams  
Brian Adler  
Darcy Bragg  
Lisa Cooper  
Anish Dave  
Bryan Davis  
David Jenkins  
Maggie Lehman  
Kelly McCoy  
Boris Peltsverger  
Maegan Pierce (SGA Rep)  
Teresa Teasley  
Feng Xu

Call to Order: The meeting was called to order at 3:30 PM by Lauren DiPaula.

- **Approval of Minutes:** The minutes from the January 22, 2015 IEC meeting were presented. Kelly McCoy made the motion that the minutes be approved. David Jenkins seconded the motion. The committee voted unanimously to approve the minutes.
- **Report of the Sub-Committee on Strategic Planning:** Anish Dave, Sub-Committee Chair, reported the subcommittee had met several times. Three members (Cooper, Dave, and Teasley) read 2013-2014 annual reports and prepared summaries toward the progress report. (Units undergoing CPR have not yet submitted reports.) Dave shared that two summaries were sent to all committee members yesterday via email (an Excel file with compilation of departmental activities and a preliminary data report prepared by Cooper). The subcommittee also added a table with compilation of professional development (presentations, publications, faculty/staff accomplishments). Dave and Cooper explained the process in compiling data and time length required. Cooper explained if we could automate the collection of data for strategic plan, goals, and activities then the subcommittee could spend more time synthesizing results and working with units to improve. Bryan Davis shared that Qualtrics could be used for a new survey tool for data to be entered directly. A link could be sent to each program to complete. Davis and Cooper will work together to develop a survey tool to pilot this last year of the strategic plan. Dave also reported that each sub-committee member will be assigned an objective to summarize for the progress report.
- **Report of the Sub-Committee on Assessment:** Bryan Davis presented an IEC Assessment Program Proposal initiating a three year cycle. McCoy made motion to

accept proposal and it was seconded by Teasley. All members approved with amendment to add Admissions, Campus Life, and Student Affairs to the third year of the cycle.

- **Election of Officers for 2015-2016:**

Chair- Anish Dave

Secretary: Teresa Teasley

Respectfully submitted,

Teresa Teasley  
Recording Secretary