

**Georgia Southwestern State University  
Institutional Effectiveness Committee Meeting  
February 9, 2017  
President's Conference Room**

Members Present:

Teresa Teasley, presiding  
Brian Adler  
Darcy Bragg  
Lisa Cooper  
Joseph Comeau  
Bryan Davis  
David Jenkins  
Kelly McCoy  
Boris Peltsverger  
Ru Story Huffman  
Sheryl Venable

The meeting was called to order at 3:31 by Teresa Teasley

- **Approval of Minutes**

The minutes from the January 12, 2017, IEC meeting were presented. Kelly McCoy moved that the minutes be approved and seconded by Ru Story-Huffman. Minutes were approved unanimously.

- **Assessment Subcommittee**

Bryan Davis reported that this subcommittee has two working groups.

- The Academic Review team met and had a norming session to get the group ready to do the reviews. They are still missing a few plans from some departments. They will have a report for March meeting.
- The Support Unit team presented a rubric for review. Parts one and two would be used this year. The group will begin reviewing on March 20 and have a report for the April meeting. Several suggestions were made for revisions to the proposed rubric regarding student-centered or unit-appropriate terms for outcomes. Bryan said he would make some revisions and present again at March 9 meeting.

- **Strategic Planning Subcommittee**

Joseph Comeau presented the Strategic Plan Reporting Template explaining the proposed changes made since the last time the group saw it. Bryan Davis explained that this template would be used in section 2 of the departments' annual reports. A suggestion was made to add a column for sorting purposes. The group approved the template and sent it on for review/approval from the President's Advisory Council.

- **University Learning Outcomes Task Force**

Brian Adler reported that this group had not met, but he had a report. After much discussion regarding the charge of this group, the consensus was to have Bryan Davis update the report for academics units to include the current learning outcomes: oral and written communication, quantitative reasoning, problem solving, and information literacy

- Next Meeting is March 9, 2017 at 3:30 in President's Conference Room

Respectfully submitted,

Darcy Bragg, Secretary