

**Georgia Southwestern State University
Institutional Effectiveness Committee Meeting
November 10, 2016, 3:30 PM
President's Conference Room**

Members Present:

Teresa Teasley, presiding
Brian Adler
Bryan Davis
Christy Barry
Robert Bennett
Darcy Bragg
Lisa Cooper
Joseph Comeau
Anish Dave
Kelly McCoy
Sheryl Venable

Call to Order: The meeting was called to order at 3:36 PM by Teresa Teasley. (Meeting delayed until quorum was met.)

- **Approval of Minutes**

The minutes from the September 8, 2016, IEC meeting were presented. Lisa Cooper moved that the minutes be approved and seconded by Kelly McCoy. Minutes were approved unanimously.

- **Assessment Subcommittee:**

Bryan Davis reported that the work for this committee is to review what they have been doing for looking at assessment of units, starting with looking at the rubric to see if it suits its purpose. The committee is going to use a different rubric from James Madison for assessing academic programs. Three-year assessments will not be submitted until Spring 2019. As the rubric stands it is not appropriate for student support units, but could be edited to make it work for those units as well. Since the subcommittee is small, Bryan asked for volunteers to change committee or try to recruit other people for the committee. Subcommittee members will be trained in how to use the rubric.

- **Strategic Planning Assessment Subcommittee**

Lisa Cooper introduced Joseph Comeau as the new chair of this subcommittee. Joseph Comeau reported that he met with Angela Smith, Executive Assistant to the President, who agreed that any work that would be done right now would be working on something that has not been approved yet. Once it is approved, the subcommittee will begin work. An email survey has gone out to faculty and staff to endorse the new strategic plan. A meeting with students has also been planned.

- **Critical Thinking Task Force**

Brian Adler reported that the subcommittee had not met yet.

- **Next meeting**

December 13, 2016, from 9:00 AM-1:00 PM for IEC's annual assessment day.

Bryan Davis—There will be a completed general education assessment report that needs to be shared. Presumably we will have an approved strategic plan, and we can decide how the subcommittee will handle that. We will also have W2W data to be presented.

Meeting was adjourned at 3:43 PM.

Respectfully submitted,

Darcy Bragg, Secretary