How to Get Existing Questions into GaView
Using Respondus to facilitate imports

Dr. Stephanie G. Harvey

Respondus: Exam Authoring Tool

• Benefits:
  • Nice interface for creating new questions
  • Simple format import of Word or RTF documents.
  • Creates a Zip that loads into GaView
  • GSW has a campus-wide license.
FIND RESPONDUS IN “DOWNLOADABLE RESOURCES” IN GAVIEW

- Install as per instructions
- Key code in Respondus Information
IMPORTING EXISTING QUESTIONS INTO RESPONDUS USING WORD, RTF OR PLAIN TEXT – MULTIPLE CHOICE

• Question starts with number followed by a “.” or “)”
• Answer choices begins with a letter & “.” or “).”
• Correct Answer –
  • Marked at question with “*” before the choice
  • Or after all questions in an answer list.

3) Who determined the exact speed of light?
   a. Albert Einstein
   *b) Albert Michelson
   c) Thomas Edison
   d. Guglielmo Marconi

Answers:
1. A
2. C
3. B
4. B

ADDITIONAL OPTIONS -

• Title for questions can be customized using “Title: Xxxx”
  • If no title is given Respondus will create one from the first 20 letters of the question.
• Leave feedback by using “@ xxxx”
  • At questions level, placed after the question
  • At choice level, placed after the choice
Title: Speed of Light

3) Who determined the exact speed of light?

@ Albert Michelson was the first American to win the Nobel Prize in Physics (1907) for his measurements of the speed of light. His experiments laid the groundwork for Einstein’s Theory of Relativity.

a. Albert Einstein

Choice Feed Back

@ No. Albert Michelson determined the exact speed of light.

*b) Albert Michelson

@ Yes. Albert Michelson won the Nobel Prize for Physics for determining the exact speed of light.

etc.

OTHER QUESTIONS TYPE FOLLOW A SIMILAR PATTERN

• True or False questions – Like MC place True first
• Essay Questions – “Type: E”
• Short Answers – “Type: S”
• Multiple Fill in the Blank questions – “Type: FMB”

• Full explanations for these types can be found in the Respondus Help.
IMPORTING EXISTING QUESTIONS – MULTI-RESPONSE

Type: MR

3) Which of the following individuals are credited with determining the exact speed of light?

a. Albert Einstein
*b. Albert Michelson
*c. Edward Williams Morley
d. Thomas Edison

Answers:
1. B D
2. B, D
3. B, D

WORD DOCX QUESTIONS WITH IMAGES IMPORTS

• Insert image in Word following the question.
• Tip: Be aware of image size.
  • Too large and there can be loading issues.
  • Too small and the definition of the image may be lost.

6. Which of the following correctly identifies the plant?

a. Monocot
b. Eudicot
c. Angiosperm
d. Gymnosperm
*e. None of the above
IMPORTING INTO RESPONDUS

- Current Personality should be set for D2L Brightspace
- Select Import Questions

COMPLETE AS FORM AND PREVIEW

- Type of file
- Browse for file
- Create a new document
  - Give new name
- Select exam
- Preview
• Question List allows you to preview and edit imported question or add new ones.
  • Change point value
  • Make sure Randomize Answer is checked
• Click on the Settings tab.

Setting are important if directly creating an exam

If creating the exam in GaView, you can set the properties there. The navigation options on the left are similar to those in GaView.
• You can link to your Gaview class by using the server provided in the “Respondus Information” file

• OR Export QTI XML for manual upload – *

• Select how you would like to use the imported questions.
  • Create a Quiz Automatically
  • Create an ungraded Self-assessment
  • Create a Question Library section

• Make sure to save zip file in a location you can find.
LOADING YOUR ZIP FILE INTO GAVIEW

GO TO THE COURSE TO WHICH YOU WANT TO ADD THE QUESTIONS.

• Click “Course Admin
ON THE COURSE ADMINISTRATION PAGE

• Under Site Resources select – Import/Export/Copy Components

SELECT IMPORT COMPONENT

Browse to your zip file created in Respondus
GO TO THE ASSESSMENTS MENU OPTION AND SELECT QUIZ

• There are 4 tabs, go to Question Library to see your questions.

YOUR NEW SECTION OF QUESTIONS SHOULD BE HERE.
HOW TO MAKE A QUIZ/EXAM IN GAVIEW

GO TO ASSESSMENTS – QUIZ AND THEN SELECT “NEW QUIZ”
ON THE PROPERTIES PAGE THERE ARE SEVERAL TASKS

• Name quiz
• The button for add/edit questions is also on the top half of this page.

For security reasons, you should check:

• Disable right click
• User can't use email tool etc. while in a quiz.
SELECT THE ADD/EDIT QUESTIONS. TWO OPTIONS

- Add questions from the question library directly into the quiz

CREATE A QUESTION POOL FOUND UNDER “NEW”

- A question pool allow you to select a pool of questions and then set the quiz to randomly select a specific number for each student quiz.
SELECT QUESTION FROM LIBRARY FOR QUESTION POOL

• Now questions are visible on Properties page.

CLICK “DONE EDITING QUESTIONS”
RESTRICTIONS TAB (TOP)

- Hide from Users
- Set Dates
  - Due date
  - Start Date
  - End date
- Security Options – not accessible from this tab.

RESTRICTIONS TAB (BOTTOM)

- Password
- Timing
- Special Access
  - By student
  - Modified date
  - Modified time allowed
**ASSESSMENT TAB**

- Allow attempt to be set as graded
- Grade item (gradebook)
  - Auto Export to gradebook
- Attempts:
  - Allowed
  - Grade Calculation

**RESPONDUS LOCKDOWN**

- Browser that prevent students from opening, saving and printing paged during quizzes/exams.
RESPONDUS LOCKDOWN

• Allows you to require Respondus Lockdown.
  • For exam
  • For feedback