



Create a “VerifyMyFAFSA” Account (Student)

Please follow these steps:

1. Go to <http://gsw.verifymyfafsa.com>
2. Click on Create Account
3. Enter Your Email
4. Create Username and Password
5. **Enter Student Information** (Must match what you placed on the FAFSA)
6. A welcome message will appear
7. Click on **Household Form** (Complete the form in its entirety)
8. E-sign using the ‘VerifyMyFafsa’ password
9. Click submit and finish

*****Please note that you are required to upload the IRS Tax Return Transcripts if you did not use the IRS Data Retrieval Tool.**

Create a “VerifyMyFAFSA” Account (Parent)

Please follow these steps:

10. Go to <http://gsw.verifymyfafsa.com>
11. Click on Create Account
12. Enter Your Email
13. Create Username and Password
14. Enter Information
15. A welcome message will appear
16. Review information entered by the student
17. E-sign using the ‘VerifyMyFafsa’ password
18. Click submit

*****Student must sign back into their ‘VerifyMyFafsa’ and click submit and finish after the parent has submitted.**

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