Creating Modules and Topics

You must create a module before you create a topic. You can create sub-modules (modules within existing modules) to establish a deeper hierarchy. If you want to keep your course content hidden while you are building it, set the status of your modules and/or topics as Draft.

Create a new module

- Click the Table of Contents link in the Table of Contents panel
- On the Table of Contents page, click the Add a module field and enter the module title
  
  **NOTE:** the Add a module field is always below the Table of Contents title and any existing modules. You can find it in the left panel as well
- Press Enter or click outside the field to add the module.

Create a new sub-module

- Click on the module you want to add a sub-module to from the Table of Contents panel at the left
- Enter your new sub-module title in the Add a sub-module... field
- Press Enter or click outside the field to add the sub-module
Create a new topic

- Click on the module where you want to create a new topic from the Table of Contents panel or on the Table of Content page
- Click the New button and select one from the options listed in the drop-down list:

![Table of Contents panel](image)

- Fill in the required fields (title, a URL link, instructions, or select the appropriate files you want to add or upload).

Add an existing course object as a topic

- Click the module to which you want to add a course object
- Select one of the options from the Add Activities button:

![Add Activities button](image)