Present: Simon Baev, Gavin Bernstein, Jan Boesten, Gary Fisk, Brian Flynn, Becky Gee, Mandi Goodsett, Chadwick Gugg, Jarrett Hartsfield, Tonia Hughes, Anthony Lasiter, Bob Slenker, Joey Watson

Agenda Items:

1) Minutes of 8/15/2013 meeting are adopted: Gavin Bernstein motions. Tonia Hughes seconds.

2) Student Technology Fee Budget: Bob Slenker presents for Royce Hackett. Bob summarizes ITAC work and purchases for Fall 2012-Summer 2013, including new PC’s added and replacement of the entire Residence Hall Infrastructure. He presents proposed purchases for Fall 2013-Summer 2014, totaling approximately $128,500.

Bob and Royce will schedule the ITAC Student Technology Fee Subcommittee to meet to look at the proposals. Gary Fisk, Jan Boesten, and Chadwick Gugg agree to serve on the Subcommittee.

3) Question – Is there a plan to migrate away from Windows XP before April, 2014?: Bob reports that in Spring, 2014, Microsoft will stop publishing updates for WinXP. All computers purchased in the last couple of years have Win7 on them. The migration of the remaining computers to Win7 is in progress, but will be an ongoing project due to limited manpower.

4) Clickers: From Brian Adler: “I know an issue has come up with some faculty development grants in terms of buying things like Personal Response Systems (“clickers”), in that we do not have a uniform, campus-wide standard for such systems. I also think the wider use of PRS would be a good thing, if faculty are open to how they can enhance student learning. Perhaps that could be a joint project between your committee and Lauren in the Center for Teaching and Learning.”

Bob Slenker presents a history of PRS at GSW. Turning Technologies is the most standard used at GSW, but it is not universal here. Bob advises the committee that all tech purchases over $100 have to be approved by IIT. Jan Boesten asks if there are data on how often PRS are used here, and Gary Fisk asks about whether there are data on the effectiveness of PRS at GSW. Gary Fisk suggests contacting the chair of the Faculty Affairs Committee for more information.

5) Distance Education:
   (a) SACS Report: Gary Fisk presents the May 26, 2012 draft of narrative and documentation for Federal Requirement 4.8 on distance learning. GSW is considered in compliance with FR 4.81 (verifying student identity), 4.8.2 (student privacy), and 4.8.3 (notification to students of additional costs associated with identity verification). In future, stronger methods of verification of identity, beyond secure logins and passcodes, may be required for compliance. Discussion ensues on the current use and effectiveness of ProctorU. Gary Fisk remarks that a new on-campus testing facility is in progress.
(b) **ITAC Distance Education Goals for 2013-2014:** Gary Fisk leads a discussion for goals for 2013-2014. Gavin Bernstein discusses WIMBA. Gary Fisk notes that many at GSW believe that the institution would benefit from a full-time online pedagogy specialist. He notes that many other universities have such a staff member; we do not. Bob Slenker indicates that IT is in favor of a specialist, and that this request would go through Academic Affairs.

6) **Other issues:** Bob Slenker reports that the University System of Georgia holds its Annual Computing Conference in October, and that members of IT attend. He will email the committee registration information.

7) **Next Meeting Date:** Thursday, October 3 at 5:00 P.M.