Student Registration
How To Register For Classes Using The New Self Service Banner
Banner 9 Web Registration is Recommended on the Following Web Browsers

- Edge
- Safari
- Foxfire
- Chrome
Getting Started

• Log in to your RAIN account
• Click on Student Services
• Click on Registration
• Click on Banner 9 Registration
Registration Main Menu

What would you like to do?

- **Prepare for Registration**: View registration status, update student term data, and complete pre-registration requirements.
- **Register for Classes**: Search and register for your classes. You can also view and manage your schedule.
- **Plan Ahead**: Give yourself a head start by building plans. When you're ready to register, you'll be able to load those plans.
- **Browse Classes**: Looking for classes? In this section you can browse classes you find interesting.
- **Browse Course Catalog**: Look up basic course information like subject, course and description.
- **View Registration Information**: View your past schedules and your ungraded classes.

**Note:**
- Browse Classes and Browse Course Catalog do not require you to login.
- The Plan Ahead module is currently unavailable.
Prepare for Registration

• Click on ‘Prepare for Registration’ on the main menu
• You will then be directed to sign into Self Service Banner.
  ➢ Your username is your CanesNet username. For example jdoe@radar.gsw.edu.
  ➢ Your password is your CanesNet password.
Prepare for Registration

• Choose registration term.

• The registration status screen will display:
  ➢ Your student status
  ➢ Your academic standing
  ➢ Any registration holds on your account.
Register for Classes

• Go back to the Registration Main Menu and click on ‘Register for Classes’

  Register for Classes
  Search and register for your classes. You can also view and manage your schedule.

• Then choose the term you wish to register for and click ‘Continue’.
Register for Classes
You can add courses two ways

Note: The ‘Schedule Options’ tab will populate once you are registered for the term.
Register for Classes

- The search feature allows you to choose more than one subject.
- The courses will display with all the options for your chosen term.
- When you find the sections you would like to register for, click ‘Add’.
Register for Classes

- As you click add, your classes will be listed as pending.
- On the left side, you will see a tentative schedule by day and time.
Register for Classes

• When clicking ‘Submit’, if there are any registration errors they will appear at the top right hand corner of the screen.

• Courses that have no errors will be saved.
Register for Classes

To remove courses with errors, click on the drop down box on the course and choose remove. Then click submit.
Register for Classes

Your schedule is now complete. You may go through the same steps to add or drop courses through the scheduled add/drop dates for each semester.
Other Modules

- View Registration Information, Browse Classes, and Browse Course Catalog

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- **Plan Ahead**
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- **Browse Course Catalog**
  Look up basic course information like subject, course and description.
Plan Ahead

This module is currently unavailable.
View Registration Information

This module will allow you to view your current schedule and any past schedules. You will also be able to review your schedule for next semester, once you have completed your class registration.
Browse Classes

This module will allow you to search the class schedules just as you would through our current Banner Web Self-Service.
Browse Course Catalog

This module will allow you to search the course catalog information just as you would through our current Banner Web Self-Service.
If you have any questions or need assistance please contact:

Office of the Registrar
Phone: 229-928-1331
Email: gswreg@gsw.edu