

IEC Meeting
October 10, 2011

Attending: Brian Adler, Bryan Davis, Bryan McLain, Lisa Cooper, Peg Ellington, Mikki Guest, Andy Bosak, Ru Story Huffman, Dongwen Qi, Keaton Wynn, Gayle Alston, and Jeff Hall (for Cody King)

The meeting was called to order by Andy Bosak. A motion to accept the minutes was made by Peg Ellington and seconded by Mikki Guest. The motion was passed.

Andy Bosak distributed a copy of the mission statement and emphasized departments and units meet the University mission. Bryan Davis mentioned asking ourselves about the items we are doing in our areas to accomplish the mission. He spoke of looking for a common ground, such as the mission statement, where we can evaluate how the University as a whole is meeting the mission.

Bryan Davis is seeking an instrument similar to an institutional scorecard to help establish how we meet the mission, and stated the strategic plan could be method of evaluating the mission. Also discussed was if each unit/department has a mission statement reflecting the University mission statement. Discussion continued with information on how non-academic units meet the mission and the issue of not focusing only on academics during the process. The question of how to cultivate excellence in learning and teaching was mentioned.

Discussion turned to the NSSE and FSSE, with the IEC to look at results by the 12/13/11 assessment day meeting. Dialogue of the specific results from the NSSE and amount of data were presented, with an idea of looking at questions and seething how they relate to our core as method of examination. Benchmarks and items related to benchmarks could also be targeted for review. After looking at the data, we need to identify areas of weakness and develop strategies to repair the weaknesses. Lisa Cooper will send the benchmarks to IEC members.

The following section of the minutes was recorded by Mikki Guest:

Dr. Adler discussed the data analyzed from the NSSE & FSSE needed to be utilized in some way (action taken upon) and that maybe a form should be created for the Departments to use in order to facilitate the action.

Lisa Cooper explained an example of a gap that exists from the data is that students state that they do not receive prompt feedback and that faculty feels as though they do give prompt feedback. This type of data needs be made known from the institution level downward to the departments in order for changes to occur.

Dr. Davis mentioned the possible formation of focus groups that could present to different departments.

Dr. Davis summarized this item by charging Lisa Cooper with sending out the benchmark report to all of the committee members and having the members analyze the items of concern that we make need into take action upon. Lisa will include a deadline to submit suggestions to her so that it can be brought forward to the November meeting.

Subcommittee Reports

SACS COC- Update on QEP – Keaton Wynn stated that the committee was formed and that they would be meeting soon. He distributed a list of the QEP committee, which consists of 16 members.

Strategic Planning and Assessment – met recently and looked at each goal and discussed where to look for the data supporting the goal, such as the NSSE.

Budget Planning and Assessment- Dr. Davis stated that Cody King is working on how to implement the Strategic Plan. They will meet the 19th of this month.

Academic and Support Unit Assessment – Continues to collect data, such as annual reports, from various non academic units.

Adjourned at 5:25

Respectfully submitted,

Ru Story Huffman