

**Institutional Effectiveness Committee
Meeting Minutes
November 14, 2013**

Members present:

Bryan Davis (presiding in Lauren DiPaula's absence)

Brian Adler

Darcy Bragg

Lisa Cooper

Tiffany Gregory

David Jenkins

Kelly McCoy

Boris Peltsverger

Feng Xu

Teresa Teasley

The meeting was called to order by Bryan Davis at 3:36 PM.

The minutes from the September 12, 2013 meeting were presented. Lisa Cooper made a motion that they be accepted, which was seconded by Kelly McCoy. The vote to approve was unanimous.

Progress Report form Academic and Support Unit Assessment

- The report from this committee is not complete yet, but that a full report would be given at the December Assessment Day Meeting.

SASCOC Update

- Bryan Davis reported that we have not received feedback regarding the submission of the compliance report to the off-site committee. We should be getting it soon.

Task Force Formation

- The Faculty Senate suggested to Dr. Adler that the IEC form a task force for Critical Thinking Assessment.
- The Faculty Senate would also like to see a proposal regarding what the benefits of having university learning outcomes are.
- Bryan Davis suggested that the Strategic Planning Task Force remain functional and then to split up the rest of the members into the following two task forces:

Proposed Members of Critical Thinking Assessment Task Force

- Brian Adler, ex officio
- Margaret Ellington
- Joseph Nichols
- Feng Xu
- Student
- At least one faculty member from School of Computing and Mathematics and one from the School of Nursing

Proposed Members of University Learning Outcomes Task Force

- Bryan Davis, ex officio
 - Kelly McCoy
 - Boris Petsverger
 - Teresa Teasley
 - Student
 - At least one faculty member from School of Business Administration and School of Education
- It would be important to make sure there were representatives from the schools that are not represented on each task force and after that, send out an email campus-wide to anyone who would want to serve on the task forces.

2013 Assessment Day

- The date of December 17, 2013, was proposed for the 2013 annual Assessment Day meeting. This date was agreed upon.
- Bryan Davis also proposed the following agenda that was also met with agreement:
 - Welcome and Approval of Minutes from November 14, 2013 meeting (9:00)
 - Reports (9:05-10:15)
 - Assessment Subcommittee
 - Strategic Planning
 - General Education
 - Break (10:15-10:30)
 - Task Force Planning (10:30-12:00)
 - Lunch (12:00-12:30)
 - Task Force Action Plan Reports (12:30-1:00)
 - Adjourn (1:00)

The meeting was adjourned by Bryan Davis at 3:35 PM

Minutes submitted by Darcy Bragg.