QUICK START TO NAVIGATING

RAIN:
Student Records

RADAR:
Student Email

GEORGIAVIEW:
Online Course Management System

BEACON:
Student Success Network

CANESCONNECT:
Student Organizations and Campus Events
<table>
<thead>
<tr>
<th>CanesNet</th>
<th>RAIN</th>
<th>Radar</th>
</tr>
</thead>
<tbody>
<tr>
<td>![CanesNet Logo]</td>
<td>![Rain Logo]</td>
<td>![Email Logo]</td>
</tr>
<tr>
<td>Computer and Network Access</td>
<td>Student Records</td>
<td>Student Email</td>
</tr>
<tr>
<td><strong>Username:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The part of your email address before ‘@radar.gsw.edu’</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Password:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Created using “Forgot password” link or “Reset password” function</td>
<td></td>
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</tbody>
</table>

If you are having trouble logging into a campus computer or accessing wireless on your laptop, contact IT: 229-931-2074 techsupp@gsw.edu

<table>
<thead>
<tr>
<th>GeorgiaVIEW</th>
<th>Beacon</th>
<th>CanesConnect</th>
</tr>
</thead>
<tbody>
<tr>
<td>![GeorgiaVIEW Logo]</td>
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<tr>
<td>Online Course Management</td>
<td>Student Success Networks</td>
<td>Student Organization and Campus Events</td>
</tr>
<tr>
<td><strong>Username:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CanesNet username</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Password:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CanesNet password</td>
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</tr>
</tbody>
</table>

If you are having trouble with GeorgiaVIEW, contact Alla Yemelyanov at gaview@gsw.edu

<table>
<thead>
<tr>
<th>RAIN</th>
<th>Radar</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>User ID:</strong></td>
<td></td>
</tr>
<tr>
<td>gswID#</td>
<td></td>
</tr>
<tr>
<td><strong>Username:</strong></td>
<td></td>
</tr>
<tr>
<td>CanesNet username</td>
<td></td>
</tr>
<tr>
<td><strong>PIN:</strong></td>
<td></td>
</tr>
<tr>
<td>Birthdate in 6-digit format</td>
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</tr>
</tbody>
</table>

If you are having trouble with RAIN, contact the Registrar’s office: 229-928-1331 gswreg@gsw.edu

<table>
<thead>
<tr>
<th>Radar</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Username:</strong></td>
</tr>
<tr>
<td>CanesNet username</td>
</tr>
<tr>
<td><strong>Password:</strong></td>
</tr>
<tr>
<td>CanesNet password</td>
</tr>
</tbody>
</table>

If you are having trouble with Radar, contact IT: 229-931-2074 techsupp@gsw.edu
About CanesNet

Every employee and student at GSW has a CanesNet account. Your CanesNet account is a set of credentials used to authenticate to:

- Computers on campus
- Wireless networks
- Log in to your email
- GeorgiaVIEW
- Beacon
- CanesConnect

Student accounts are created automatically the morning after the student is registered for classes. You will have to go in and create a password.

All passwords shall be constructed with the following characteristics:

- At least 10 characters in length
- Must contain characters from at least 3 of the following categories:
  - English uppercase letters (A-Z)
  - English lowercase letters (a-z)
  - Base 10 digits (0-9)
  - Non-alphanumeric characters (for example, !, $, #, %)
- Must not contain the user’s name or part of the user’s name
- Must not contain accessible or guessable personal information about the user (such as birthdays, children’s names, addresses, etc.)
- Must be different from your previous four passwords
How to access your R.A.I.N. (Registration And Information Network) account:

Once you log in, you will be able to access Student Services, Financial Aid and Personal Information.

**Step 1**
Click on your Internet Browser.

**Step 2**
Go to GSW’s homepage. Click on the arrow for the GSW Community Links and then on RAIN.

**Step 3**
Click on the RAIN icon located near the bottom of GSW Home Page.

**Step 4**
Click on the arrow next to Select Item; then click on Secured Login.

- Enter your GSW ID# (the number that starts with 913).
- Your Pin initially will be your 6 digit birthday – ie 021874 (February 18, 1974).

**Student Services:**
You will find everything dealing with Registration, Student Records, Student Accounts and DegreeWorks under Student Services.

**GeorgiaVIEW ID Lookup**
**Answer a Survey**

**Please take a moment to complete any available surveys. Thank you!**

These are the services you may access through RAIN.

**Student Services**
Apply for Admission, Register, View your academic records

**Financial Aid**
View Financial Aid Information

**Personal Information**
View your address(es), phone number(s), e-mail address(es), & emergency contact information. View name change & social security number change information. Change your PIN
Transfer Articulation

**Personal Information**
**Student Services**
**Financial Aid**

**Search**

**Student Services**
Registration
Check your registration status; Add or drop classes; Select variable credits, grading modes, or levels; Display your class schedule.

Student Records
View your holds; Display your grades and transcripts; Review charges and payments.

Student Account
**Credit Card Payments**, Review Account Information, Guaranteed Tuition Information, Payment History, Tax Notification, Review H
DegreeWorks
Degree Auditing Site
**Printing your schedule:**

You may either print a detailed schedule or a concise schedule.

*Select View Holds to see limitations that are placed on your account that prevent you from performing and/or accessing certain records.*

*You may find out who your advisor is from your GSW Unofficial Academic Transcript.*

*Select Midterm Grades to see your grades at midterm.*

*Select Final Grades to see your grades at the end of each semester.*

You also find your advisor, midterm grades and final grades in Student Records.
**DegreeWorks:**
DegreeWorks is a web-based tool that provides real-time advice for degree progression that can be accessed through Student Services.
Find out how to use DegreeWorks here: [https://gsw.edu/academics/registrars-office/degreeworks/training](https://gsw.edu/academics/registrars-office/degreeworks/training)

Your DegreeWorks audit worksheet will appear on the screen. The academic information will be up-to-date and based on your latest registration.

**Financial Aid:**
You should check your Financial Aid Status to make sure you have completed everything that needs to be completed before the semester begins.

*Make sure you check for any holds or requirements here.

*Also make sure you check your awards. If you plan to take any loans, you will need to accept those loans and complete a promissory note before you will receive any money.
Personal Information:

You should make sure that GSW has a good contact number for emergency situations. It is best to give a cell phone number so that you will receive a text in the event of an emergency situation or if all classes are cancelled.

Sign up for Emergency Notification System:

Step 1: Click on "GSW Connect-ED Emergency Notification System"

Step 2: Enter your phone number into the space provided

Step 3: Check the box saying that your numbers are correct

Step 4: Click on the submit button

*You can find your radar email address here the day after you are registered for classes.

*You should also check to make sure your personal information is correct.
How to access Radar Student Email:
You can access your Radar Student Email two ways from GSW homepage.

Follow the Instructions for using your Radar Student Email account which are provided.

Put in the same username and your password as you used for CanesNet.
How to forward your Radar Student Emails to your personal account:

After you have logged into your Radar account, go to Settings by clicking on the gear wheel in the top right corner, and clicking on settings on the dropdown menu.

Click on “Forwarding and POP/IMAP” in the settings menu. Then click on the Add a forwarding address button.

Clicking on this button will open a box asking for a new forwarding email address. Enter your personal email address here and press next.
You will now get an email to your personal email address. This is for confirmation. Log into your personal email address and find this email. It should be from Georgia Southwestern State University. Open it up, and there should be a long link in the middle of the page. If you click on this, it will do the rest for you.

You can turn off forwarding by going back to the same place (Settings -> Forwarding and POP/IMAP), and clicking the “Disable forwarding” button, and clicking save changes down at the bottom of the screen.
How to access GeorgiaVIEW: Online Course Management System

The GeorgiaVIEW webpage has instructions for logging into GeorgiaVIEW for the first time and where to get help if you need it.

Put in the same username and your password as you used for CanesNet.
How to access Beacon

Beacon will show you all the faculty and staff members at GSW who are a part of your success network. This will include but is not limited to your Storm Spotter, University 1000 instructor, Advisor, and the First Year Advocate.

How to access CanesConnect

CanesConnect will connect you to the various clubs and organizations that are a part of GSW’s Campus.
GSW Technology Checklist:

<table>
<thead>
<tr>
<th>Task</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>I understand how to access my RAIN account.</td>
<td></td>
</tr>
<tr>
<td>I have provided contact numbers for emergency warnings.</td>
<td></td>
</tr>
<tr>
<td>I know how to print off my schedule.</td>
<td></td>
</tr>
<tr>
<td>I understand how to find out my RADAR email address.</td>
<td></td>
</tr>
<tr>
<td>I understand how to find my GSW unofficial Transcript.</td>
<td></td>
</tr>
<tr>
<td>I know where to find the name of my advisor.</td>
<td></td>
</tr>
<tr>
<td>I know how to check my Financial Aid status.</td>
<td></td>
</tr>
<tr>
<td>I know where to check for any holds or messages about my Financial Aid.</td>
<td></td>
</tr>
<tr>
<td>I understand how to check my RADAR email; although I know that I will not be able to access my RADAR email until my schedule is active.</td>
<td></td>
</tr>
<tr>
<td>I understand that it is important to check my RADAR email regularly because that is where all GSW email, including official announcements, will be sent.</td>
<td></td>
</tr>
<tr>
<td>I understand how to log into GeorgiaVIEW; although I know that I will not be able to obtain a password for GeorgiaVIEW until after my RADAR email is working.</td>
<td></td>
</tr>
<tr>
<td>I understand that I may find links to most campus resources at the Campus Life website.</td>
<td></td>
</tr>
<tr>
<td>I understand that I may find many helpful online resources at the Academic Resource Center website.</td>
<td></td>
</tr>
</tbody>
</table>