The supervisor evaluation of internship is important to provide feedback on job performance and related issues to assist the student in his/her academic, personal, and professional development. This evaluation is also an important component of student evaluation for final grade. Please review and discuss your evaluation with the student. Record your appraisal of the student's performance by writing the appropriate number in the blank after each item. For any item with a rating of "1" or "2", provide an explanation in the space provided. Comments on any other items would also help the student. Use "N/A" if there has been no opportunity to observe the skill, or if it is not relevant to the work setting.

<table>
<thead>
<tr>
<th>RATING</th>
<th>COMMENTS</th>
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<tbody>
<tr>
<td>Beyond Expectation</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>5</td>
<td>4</td>
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</tbody>
</table>

**RELATIONS WITH OTHERS**
- Ability to communicate with staff
- Ability to communicate with clients
- Ability to work with and for others

**SUPERVISION**
- Ability to seek and use help
- Openness to constructive criticism
- Ability to work independently

**PERSONAL QUALITIES**
- Decision making
- Trust and confidentiality
- Initiative
- Creativity
- Dependability
- Punctuality
- Personal appearance
- Ability and willingness to learn
- Adaptability
- Adherence to employer rules and norms

**SKILLS**
- Verbal communication
- Written communication
- Analyzing problems
- Problem solving
- Organizing/seeing projects to completion
- Making and meeting deadlines
**OVERALL PERFORMANCE**

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1. What development have you observed in the student’s skills, knowledge, personal and/or professional performance?

2. In what specific areas can the student work toward improvement of performance, knowledge, and/or skill development?

3. What suggestions or advice do you have for the student regarding further study or skill development which would be helpful for further job placements and pursuing a career in this field?

I have discussed this evaluation with the student [ ] Yes [ ] No

Supervisor Signature

Date