

Georgia Southwestern State University  
School of Education

**RUBRIC FOR EVALUATION OF MASTER OF EDUCATION APPLICANTS**  
(approved by Graduate Committee on 3/18/09; revised 12/14/09)

Applicants who submit complete application packets, and who meet minimum requirements for regular admission, will be considered. Acceptance is not guaranteed. If we receive more applications than we can accommodate, this rubric will be used to rank all candidates and to determine admission. Submission of a complete application packet does not guarantee admission.

	0	.50	1.00	1.50	Number of Points
<b>Submission of Complete Packet</b>	Did not follow directions to submit a complete packet by <b>March 15*</b> (final deadline)	Followed directions to submit a complete packet by <b>March 15*</b> (final deadline)	Followed directions and submitted a complete packet prior to <b>February 15*</b> (early deadline)		
<b>GSW Graduate</b>	Not a Graduate of GSW	Graduate of GSW			
<b>Personal Statement</b>	Incomplete	Complete (includes goals statement, issues statement, and reason for choosing GSW)			
<b>Technical Writing</b>	Contains 3 or more grammatical and/or spelling errors	Contains no more than 2 grammatical and/or spelling errors	Contains only 1 grammatical or spelling error	Contains no grammatical or spelling errors	
				Sub Total	
				Undergrad GPA	
				<b>TOTAL</b>	
*If the deadline falls on a weekend or holiday, it will be extended to the next work day.					