General Application Information/Instructions

As you complete your application, please consider the following:

- Read all instructions carefully.
- Review your Admission Checklist.
- Applicants educated outside of the United States and International Students are responsible for reviewing additional requirements on the International Student Checklist.
- As the application requires submission of a GRE or MAT score, it is recommended that you take the test at least 4 weeks prior to the admission deadline or allow adequate time for receipt of your scores.
- Official acceptance is conveyed to the applicant in a formal letter from the School of Nursing MSN Program Coordinator. Admission is granted for a specific semester and is validated by registration for that semester. Applicants wishing to defer an application to a subsequent semester should consult with the MSN Program Coordinator.
- Georgia Southwestern State University requires immunization documents for all newly admitted students.
- Please note that applications not received and completed by the application deadline may not be processed.
- All application documents become the property of the School of Nursing and Georgia Southwestern State University and cannot be returned or forwarded to a third party. We strongly urge you to keep a copy of your submitted application and documents.

Transfer Credit:

Graduate work taken at other Commission of Colleges (COC) regionally accredited institutions must be evaluated and approved by the Master of Science in Nursing Program Coordinator in order to satisfy degree requirements at Georgia Southwestern State University. Such transfer credit:

- Cannot be for courses over five years old and must satisfy the six-year time limit rule toward degree credit
- Cannot exceed 6 semester hours
- Cannot reduce residency requirements

No grade below B may be accepted. Transfer grades are not used in calculating semester, summer term or cumulative grade-point averages.
Additional requirements upon acceptance to MSN Program

CPR Certification.

☐ Copy of card from American Heart Association for Healthcare Provider (BLS) Students in both tracks of the MSN program must be certified in Cardiopulmonary Resuscitation (CPR) prior to enrollment in practicum courses. Students must obtain certification through the American Heart Association by completing the BLS Healthcare Provider Course. It is the student's responsibility to carry their CPR certification card to all practicum experiences and to provide the School of Nursing with documentation of CPR certification prior to beginning practicum.

Insurance Students of both tracks of the MSN program must have proof of current personal health insurance and malpractice insurance coverage prior to enrollment in practicum courses and this coverage must be retained throughout the student's tenure in the MSN program. Personal health insurance and malpractice insurance coverage is required based on the policies of related clinical practice sites.

☐ Health Insurance Students must have proof of health insurance coverage prior to enrollment and must continue this coverage throughout the student's tenure in the MSN program. All students in the MSN program are required to carry proof of health insurance coverage and be able to produce it on demand both on-campus and at off-campus clinical sites. Students must adhere to the Mandatory Health Insurance Coverage policy administered by the University System of Georgia and participate in a discounted group health insurance plan; http://www.pearceandpearce.com/. Students who already have proof of insurance can submit an application for waiver; www.studentinsurance.com.

☐ Professional Malpractice Insurance Students in the MSN program are responsible for providing their own professional malpractice insurance. Information about private carrier sources of professional malpractice insurance is available in the School of Nursing. Students must purchase malpractice insurance coverage through a private carrier. Appropriate coverage is based on a dual designation of "professional registered nurse and nursing student" and policy limits of $2 million annual and $4 million lifetime. It is the student's responsibility to submit documentation of policy (including contact information of insurance company, effective dates and coverage limits) to the School of Nursing on enrollment in the MSN program.

Coverage by an employer is not sufficient to meet this requirement, even for active registered nurses, due to the dual designation of "professional registered nurse and nursing student".

Verification of malpractice insurance coverage is required and proof may be requested on demand. It is the student's responsibility to carry a copy of their malpractice insurance coverage policy to all clinical experiences to provide the School of Nursing with a copy of their policy on an annual basis.

Background Check A background check will be required once the student is accepted into the program.