Traditional Program Application Instructions and Checklist

Step 1: Attain GSW admission in good standing to the University.
Deadlines for GSW Admissions can be found at http://gsw.edu/Admissions/ApplytoGSW/Deadlines/index
The GSW admission process is overseen by the Office of Admissions at this link: http://gsw.edu/Admissions/index
Office of Admissions can be reached by phone at (229) 928-1273

Step 2: Meet the Eligibility Requirements for application to the 2nd Degree BSN Program

Use the checklist below to be sure you have included all required documents with your application.

GSW School of Nursing Application Form

Two (2) Completed Reference forms:
• At least one reference should be from a recent faculty member, if applicable; or other instructors and/or work supervisors with whom you have been in contact over the past two years. All references must be submitted on the official School of Nursing reference form. The template can be downloaded from the School of Nursing website. Letters will not be accepted unless accompanied by a reference form. Reference forms must be received by Student Services Coordinator in a sealed envelope signed by the author. Additionally, no reference forms will be accepted that are written by a relative of the applicant.

Test of Essential Academic Skills (TEAS) Scores
• Exam must be completed within two years of application deadline date. Please see the School of Nursing web site for information regarding TEAS requirements and testing dates. A copy of your TEAS score report should be submitted to the School of Nursing with your application packet. If you are having the report sent from ATI, please note this and the date of the test.

GSW SON Personal Statement Essay
Submit an essay that includes the following criteria (typewritten, double spaced, maximum 2 pages, with name of applicant on each page)

• Why have you decided to pursue nursing as a profession?
• What is nursing’s biggest challenge today from your viewpoint?
• How are you best suited to meet the educational challenges of successfully completing a nursing degree at Georgia Southwestern State University?
• Tell us something unique about yourself.
• An outcome of the School of Nursing is for nurses to assume responsibility for personal and professional behaviors. Discuss the importance of these behaviors in terms of your student life and your future career

The essay will be evaluated based on topic, organization and logical flow of ideas, grammar, spelling, and sentence structure.

Verification of GSW Acceptance if transfer student
• The Admissions Office will notify the SON of your acceptance to GSW and will send us a transcript evaluation for your SON application file.
• If taking or in progression of pre-requisite courses at other institutions during the admission process, applicants must make note of what courses they are taking on their nursing application.
• Submit an official transcript verifying final course grades to Registrars office and an unofficial transcript verifying final course grades to the School of Nursing Student
Services Coordinators office immediately after completion.

**Program may require an interview.**
- Applicants who require an interview will be contacted by the program’s Admission Committee.

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<th>Traditional Program Application Deadlines</th>
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<td>Summer admission: January 15</td>
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<td>Fall admission: February 15</td>
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Attention transfer students: Your SON application will require a transcript evaluation so be sure to apply early to the university so that this document can be completed before the deadline.

The **SON Application packet** must be received by the SON by the published application deadline via mail or personal delivery to:

School of Nursing  
Student Services Coordinator  
Georgia Southwestern State University  
800 Georgia Southwestern State University Drive  
Americus, GA 31709  
FAX: 229-931-2288

Please contact us via email at son@gsw.edu if you need additional information.