I. Welcome  

II. Approval of Minutes  
a. Polly made a motion to approve the minutes

III. Treasurer's Report  
a. Budget Update –  
   i. $405.99 in the Agency Account.  
   ii. $950.00 in the Presidential Allocation.

IV. President's Report  
i. USG Staff Council Annual Conference is at GA College Oct. 10-11. Let me know if anyone is interested in attending. Registration is $100.

V. Human Resources Report  
i. Open Enrollment (10/28 – 11/08)  
ii. Don’t forget about the Well Being $100 credit. Deadline Sept 30. If unsure on claims see someone in human resources to help you find that money.  
iii. 90-minutes of exercise time initiative: Lots of interest so far but not so many registrations. You have to submit a schedule or work around the 90mins. Can’t be at the beg. or end of your shift.  
iv. The 2020 Holiday Calendar that were preferred was approved.  
v. Annual Training coming up. USG is pushing Cybersec and Ethics hard this year. All schools have to submit stats to the BOR and 100% is mandated. Dr. Weaver will be notifying campus soon.

VI. Staff Relations and Recognitions Report  
a. Faculty and Staff Excellence Awards (nominations due March 31, 2020.)  
b. Continue work on creating a better Staff award come up with some awards staff would be comfortable with. Bob & Christy have been drafting some criteria and will have a draft for review  
c. Thanksgiving Potluck will be Nov. 21st in the PDR. Bob has reserved the date & location. We need to poll our colleagues for an estimated headcount in an effort to quote a lower number for Aramark in an effort to save on catering costs. We usually estimate 100 attendees and are charged for 100 whether 100 show up or not.  
d. We agreed to do a casserole/dessert drawing (or raffle?) again this year.

VII. Public Relations and Communications Report  
a. Tish updated the Staff Senate webpage.

VIII. Fundraisers and Sponsorships  
a. We only had one applicant this year (Dreena Hoffman.) Congrats! Polly will process the award.

IX. Community Service and Philanthropy  
a. NO REPORT

X. Old Business  
a. Bob will reserve the Library’s Third World Conference room for our meetings. That is where Faculty Senate meet too. It would be better than SSC 2410.

XI. New Business  
a. NONE

XII. Announcements  
a. Department Updates  
   i. Give Southwestern ends Sept. 30th. Please consider giving.  
   ii. GSW Day of Giving is Oct. 10th. Please consider giving.
iii. Thurs., Oct. 3rd, Mayor Barry Blount will proclaim GSW Day on the front steps of the Admin Building.

iv. Thurs., Oct. 3rd, GSW will be hosting a Probe Fair in the Storm Dome (8:30a-11a.) 16 high schools will be here, ~1,100 students, Campus tours, etc.

v. IIT is upgrading/refreshing/expanding our storage capacity in our data center over the next 2 weeks.

vi. IIT will be rolling out Multi-Factor Authentication (MFA) on email soon. This will only affect those logging in via the Outlook Web App, not your office workstation's Outlook client. It will minimize the amount of incidents where employee credentials have been accidentally given out to phishers because the user will have to enter a key code sent via text, phone call, etc. for access. Same method as OneUSG Connect.

XIII. Adjournment
a. Meeting adjourned at 3:35pm.

Submitted by Bob Slenker