I. Welcome

II. Approval of Minutes
   a. Motion made by Janie, seconded by Ted

III. Treasurer’s Report
   a. Budget Update –
      i. $995.58 in the Agency Account. Made $172 on the silent auction. This money carries over every year.
      ii. $412.91 in the Presidential Allocation. The cost from Aramark for the Potluck was $599, Staff Senate covered $500, Cody covered the other $99. $537.09 was the final cost to Staff Senate, $500 to Aramark, the rest on plates and napkins.

IV. President’s Report
   i. Meeting with Dr. Weaver
      1. Neal was bothered that closing early on certain days is considered a perk.
      2. Neal was bothered that folks still seem to hold grudges of no raises for a period of years way back when. We have done raises every year for the last few years under newer leadership.
      3. Dept office hours need to be considered a “business decision” not a perk. We have to look at all ways to increase enrollment, retention and service to our students.
      4. Modifying office hours is still being considered.
      5. Neal wants us to be open during normally-associated, commonly-assumed hours of operation (8a-5p.)
      6. Neal brought up morale. I mentioned we have discussed it too and he said he would also be very interested in how low or high morale is. If it is low, let’s devise ways to bolster it. I promised him our Staff Relations & Recognition Committee would look at this and come up with ways to regularly recognize the good work staff are doing. Ideas: Employee of the Year? Employee of the Month? Free lunches?, Gift Cards? Etc.
      7. Regarding communication, he wants to try doing a podcast. In it he could update listeners on current GSW endeavors, initiatives. I told him I would get him rolling. Wants to begin in January.
      8. Lastly, he said he would be happy to come to one of our meetings. Just let him know when we want him. But he will not come just to sit in, listen; he wants to be able to come and actively update us and discuss things.
   ii. Conversation ensured about the hours, still looking at the purpose, questioned which industry is being assumed as “normally-associated, commonly-assumed hours of operation”, discussed th summer hours, discussed prioritizing options and taking it to the higher ups, discussed the holiday schedule and the possibility of adding Open or Take Annual Leave to the dates in December.
   iii. Staff Senate vacancies

V. Human Resources Report
   i. Salary Study is complete and individual letters went out over break. The report is available in HR or the Library. If you or someone has specific questions, go to HR.
   ii. Annual Training – a number of people are overdue, if you or someone you know hasn’t completed it, please do so as soon as possible.
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iii. Retirement plan changes – Gena sent out an email, please check that for more information.

VI. Staff Relations and Recognitions Report
   a. Staff Appreciation Luncheon in April. Will probably not be able to afford. Looking into other options (ice cream social, coffee and donuts, etc)

VII. Public Relations and Communications Report
   a. Looking at updating the website and taking more pictures.

VIII. Fundraisers and Sponsorships
   a. Looking at using crowdsourcing for different projects. Small, short projects to help improve campus. Possibly using this to start a dog park on campus (Ted is going to draft up a proposal)

IX. Community Service and Philanthropy
   a. Campus Initiative Update

X. Old Business
   a. Morale Survey Discussion – Discussed timing of the survey, Gena recommended doing at the end of the semester, offering paper copies. Christy moved to wait until April, Mike seconded, motion passed.
   b. Discussed lack of communication. People on campus aren’t being told things that are effecting their jobs and have to hear everything through the grapevine (and sometimes Walmart): Nursing admittance, merging schools, STORM Days, Homecoming, etc.
   c. STORM Days: April 27, May 18, May 31, June 7, June 27, July 11, July 19

XI. New Business
   a. Homecoming Decorating Contest – Will not be doing this year, as there was low participation last year.
   b. SGA Invitation – Every SGA member has to be on a university committee, and this would be a good opportunity for them and for us to connect more with students. Julian made a motion to accept this proposal, passed unanimously.
   c. Bob reached out to Faculty Senate to try to see if someone would want to come to our meetings or we go to their meetings to bolster communication. Did not get a response.
   d. Salary Study- talked about the timing of letters going out, there was a miscommunication about what input the supervisors had. The supervisor had no part in this and were not informed about the letter their staff members received. This caused tension among staffs. There is also the right to appeal, however that was not widely communicated to staff. There were also questions about whether or not it is acceptable that there was not have employees sign their updated job description.
   e. Annual University Honors and Recognition Ceremony

XII. Announcements
   a. Staff Senate meets with the Chancellor: Thurs. Feb. 21st at 11:15am in the President’ Conf Rm.
      i. From Dr. WeaverAs a part of efforts toward continuous improvement across the University System of Georgia, the Chancellor recently implemented a comprehensive on-campus evaluation process for college and university presidents. This process is designed to gather detailed insights and feedback from key college/university stakeholders and constitutes about my overall performance and effectiveness as your president. As an important stakeholder or constituent of this college/university, I would like to personally invite you to participate in one of the on-campus interview sessions with the chancellor and his team. The time scheduled for your group is 11:15 to 12:00. The interviews will be held in President’s Conference room. I, personally am excited about this new process as it gives me an opportunity to learn from you about the things that you believe are working well, and those that may require additional attention from me and my executive team. Please do not hesitate to let me know if you have questions about this process. Thank you in advance for your participation and feedback.
   b. Next Meeting: Wednesday, February 27, 2019

XIII. Adjournment
   a. Meeting adjourned at 4:37pm.

Submitted by Jill Hohnecker