I. Welcome
   a. Present members include: Gena Wilson, Jill Hohnecker, John Wilson, Josh Curtin, Karen Holloway, Kershawnda Johnson, Michael McNeely, Monique Daniels, Polly Conger, Talisha Adams, Ted Norris, Tish Andrews

II. Approval of Minutes
   a. Josh moved to approve the minutes, seconded by Ted.

III. Treasurer Report
   a. $895 is currently in the budget.
      i. $25 from Staff Senate Dues
      ii. $80 Conference Fee
   b. $1000 allocation from Doctor Patterson.
      i. Paid $150 for 3 scholarships

IV. Chair’s Report
   a. USG Staff Council Conference 9/20-10/1 Report
      i. TAP. Some schools are completely covered, some were not, talked about making sure TAP covered all costs
      ii. Professional Development. Some schools request from the Presidents Funds. BOR is pushing university presidents to allocate funds, would also like to see a push from Staff Senate. There is a fund on campus at GSW, but not everyone knows about it or utilizes it, typically covers costs that cannot be covered by the department.
      iii. Salaries. Looked at the differences between the different institutions. There may be something in the works for next year.
      iv. Healthcare Costs. BOR can’t do anything about costs because dealing with outside vendors.
   b. Potluck Luncheon – Tuesday, November 11 @ 11:45
      i. Trivia, raffle off baskets (website is live)

V. Human Resources Report
   a. Open Enrollment in November 2-13, HR will be in Crawford Wheatly computer lab for those who have questions, more information coming in an email.
   b. Annual Training was due Oct. 9, remind those who haven’t completed it to get it in ASAP
   c. ACA Great American Smokeout is November 19, encourage coworkers to get involved with this event.
   d. Professional Development Consortium exists with other schools in our region to bring in people to speak on various topics

VI. Staff Relations and Recognitions Report
   a. Anniversary Recognition is an ongoing discussion; possibly including in The Breeze that goes out. HR can pull the report, just need to know the milestones we will be recognizing.
      i. 1 year, 5 years, then every 5 years
      ii. Starting January 1

VII. Public Relations and Communications Report
   a. John is working on updating the webpage.
   b. Talked about the possibility of opening up the Silent Auction to alumni
   c. Brag Board – newsletter for our organization

VIII. Fundraisers and Sponsorships
   a. Sending out letters to try to get people to “register” their basket theme
   b. Baskets will be ready by 11/16, display on 11/17 at luncheon.

IX. Community Service and Philanthropy

Uplift & Unite
a. Campus Pride Day is 11/13 from 1-3pm, Josh will send out more information in an email.

X. Announcements
   a. Next Meeting: December 2 at 3pm in the SGA Conference Room

XI. Adjournment
   a. Meeting adjourned at 3:41pm

Submitted by Jill Hohnecker