Staff Senate Meeting Minutes  
Wednesday, April 27, 2016 at 3:00pm  
SGA Conference Room

I. Welcome  

II. Approval of Minutes
   a. Motion to approve minutes by Christy, seconded by Janie.

III. Treasurers Report
   a. $1,136 in Agency Account, paid out the $150 for the book scholarship winners.
   b. $107 in Dr. Patterson account, still not sure if that is going to roll over until next year.

IV. Chair’s Report
   a. Staff Appreciation Day – Thanks to everyone who came out. We had a good attendance. If we have the funds, we would like to continue to have this event.
   b. Honors and Recognition Program – Congrats to all of the winners. Feedback for next year include making tweaks to the recognition process. Looking at if there should be time limits on the award, maybe look at if it should be just over the recent academic year for their highlights. There has been some feedback that people that maybe weren’t at the 15, 20, 25, etc. milestone weren’t recognized, even though they have been here that long, their milestone work anniversary wasn’t this year, felt a little slighted.
   c. Summer Planning Meeting – will send out a doodle pool to set up a meeting time.
   d. Officer Elections – will be happening again this year. Talisha has been chair for two years and looking to fill the Vice Chair position. Polly will continue to serve as the Treasurer. Jill will continue to serve as the Secretary. Christy will be taking over as the Chair. Talisha will be taking over as Vice Chair.

V. Human Resources Report
   a. Health Trails is still going on – The HealthTrails 8-week challenge runs from April 6 – May 31st and the school that averages the most miles per day through the program will be declared the winner! As an extra bonus, employees who register for the challenge will be entered into a drawing for prizes! Register today at https://usgwellbeing.healthtrails.com. The website has a mobile app feature that is compatible with Fitbit and Jawbone.

VI. Committees
   a. Go back and talk to people in your areas and gather feedback regarding the committees and goals for the next year.

VII. Announcements
   a. Next Meeting: August 31, 2016 at 3pm in the SGA Conference Room
   b. If you are interested in running for a position, we will be discussing that at the next meeting.

VIII. Adjournment
   a. Meeting adjourned at 3:22.

Submitted by Jill Hohnecker

Uplift & Unite