Staff Senate Minutes  
Wednesday, September 28, 2016 at 3:00pm  
SGA Conference Room

I. Welcome  
a. People in attendance: Darlene McAffè, Karen Holloway, Monique Daniels, Courtney Harmon, Polly Conger, Tish Andrews, Michelle Dalva, Darcy Bragg, Ted Norris, Jill Hohnecker, and Christy Barry  
b. Guests: Johnathan Hobbs

II. Approval of Minutes  
a. Motion to approve minutes by Karen, seconded by Courtney.

III. Treasurers Report  
a. $986 in Agency Account  
b. From the university allocated account, we paid USG Membership Dues and Christy’s registration for the upcoming meeting.

IV. Chair’s Report  
a. New Staff Senate Members –  
   i. Welcome to Darlene McAffè and Michelle Dalva  
b. Upcoming USG Staff Council Meeting  
   i. Will be held at Kennesaw State University in Kennesaw on October 6-7. Christy will be in attendance.  
c. Meeting with Dr. Portch  
   i. Staff Senate will have lunch with Dr. Portch on September 29 at 12pm in the Faculty Private Dining Room. We will be having a discussion on the University’s forward progress, with a focus on the institution’s continued enrollment growth, academic distinctiveness, strategic planning, fiscal sustainability, opportunities and challenges.
   d. Book Scholarship Winners  
   i. Congratulations to Josh Curtin, Johnathan Hobbs, and Jill Hohnecker on winning the book scholarship. They each won a $50 gift card to Walmart and will be featured in the next edition of The Breeze.
   e. Health Trails 9/26-11/20  
   i. Out tomorrow, due back on September 19. Will draw then if there are more than three individuals.

V. Human Resources Report  
a. Open Enrollment 10/31-11/11  
   i. Benefits fair is a drop in event that will be held on October 5, there will be prizes. Some changes to legal care, cancer plans, and maybe a few other voluntary options.  
b. Thank you for Title IX participation. 90% of the campus showed up for the sessions. Now have 5 trained investigators and 5 trained panel members.

VI. Staff Relations and Recognition Report  
a. Thanksgiving Potluck will be held on 11/17/2016

VII. Public Relations and Communications Report  
a. Book Scholarship Winners

VIII. Fundraisers and Sponsorships  
a. Gift Basket Raffle will be kicked off at the Thanksgiving Potluck.

IX. Community Service and Philanthropy  
a. GSW Food Pantry – will be collecting items, and focus on grab and eat and microwavable items.  
b. Campus Clean Up will be held on Friday 10/28 from 1-3pm.

“One Team, One Mission”
c. 110 Minutes of Service – There will be events and a service activity on Friday, 11/4 at 9am. Check your email for more information from Stephen Snyder.

X. New Business
   a. Dr. Adler will be retiring at the end of Spring 2017.

XI. Announcements
   a. Next Meeting: October 26, 2016 at 3pm in the SGA Conference Room

XII. Adjournment
   a. Meeting adjourned at 3:38.

Submitted by Jill Hohnecker