I. Welcome

II. Approval of Minutes
   a. Motion made by Janie, seconded by Bob

III. Treasurer's Report
   a. Budget Update –
      i. $923 in the Agency Account. This money carries over every year.
      ii. $1,000 in the Presidential Allocation.

IV. Chair's Report
   a. 2018-2019 Initiative
      i. Looking for a new initiative for the 2018-2019 academic year. Email Courtney with ideas you have, will discuss.
   b. Committees
      i. Join and get involved. Let Courtney know which committee you would like to get involved with.
   c. Potluck and Silent Auction
      i. Will do the potluck the Thursday before Thanksgiving, November 15.
      ii. Are we interested in keeping the silent auction or should we look at a different option?
      iii. Be thinking of a fun activity to do during this event.
   d. Presidential Investiture
      i. October 1-5
      ii. MON: 10/01: Service Project and Dive In Movie
      iii. TUES: 10/02: Windows to the World event, late afternoon, SON Lecture Hall
      iv. WED 10/03: Griffin Bell Convocation featuring 2018 Nobel peace Prize Nominee & GSW Alumna Jaha Dukureh, 11am – Storm Dome, Soccer games, Golf Cart Parade followed by Glow Party
      v. Thurs 10/04: Campus Tours for VIPs 4:30p-6p, Faculty & Friends Concert at 7:30pm, Jackson Performance Hall, Surges Fest Musical Festival Student Concert featuring Unbreakable Bloodline at 9pm, IM Field
      vi. FRI 10/05: Investiture Ceremony at 11am in the Storm Dome "Faculty, Staff & 2 reps from each Student Org are invited to march in the ceremony. A special section of seating will be designated for Fac/Staff who want to attend but not march. Fac/Staff marching will need regalia (rented via the bookstore.), Luncheon on the Lawn at 12:30pm, First Friday and Roller Skating downtown.

V. Human Resources Report
   a. No salary study update, will communicate plans when they are finalized
   b. Wellness credit goes through the end of September, it only takes 5-10 minutes. See Gena/Rachel for more information.
   c. Open enrollment is October 29-November 9. It will be active enrollment so you will need to take action, if you don't you will get the $75 tobacco surcharge per person.
   d. Benefits Fair will be Friday, October 12, it will be a drop in event from 10-2 and there will be flu shots given that day.
VI. Staff Relations and Recognitions Report
   a. Discussed Faculty & Staff Excellence Award categories. Courtney will follow up on this with the President's Office. Possible ideas:

VII. Public Relations and Communications Report

VIII. Fundraisers and Sponsorships
   a. Will be doing the Book Scholarship. Information will go out soon and the drawing will be on September 26.

IX. Community Service and Philanthropy

X. New Business
   a. Officer Vacancies – there may be new people coming in with the Division of Student Engagement and Success Reorganization
   b. Soccer Under the Lights: 9/5
   c. Preview Days: 11.10, 1/26, 4/6

XI. Announcements
   a. Next Meeting: September 26
   b. "Give SouthWestern" annual giving campaign will be kicking off soon. See emails from Kim Comer for more information.
   c. Concerns about making sure students/faculty/staff know what's going on around campus because that doesn't appear to be the case.
   d. Discussed Doggy stations for ESA/Service animals on campus.
   e. Discussed how more staff and faculty should be invited to dinner with the president, not just certain groups – same with the students.
   f. 9/7 Will be college night at First Friday.

XII. Adjournment
   a. Meeting adjourned at 3:54pm.

Submitted by Jill Hohnecker