

**ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES**

<b>Name of Committee:</b> ACADEMIC AFFAIRS	<b>Date &amp; Time of Meeting:</b> 1:00 P.M., Wednesday, 08/12/2019 in the College of Business Conference Room
<p><b>Members Present:</b> Queen Brown, Catalina Casaru, Joseph Comeau, Jason Cribbs, Bonnie Gary, Mark Grimes, Evan Kutzler, Michael Moir, Yangil Park, Brian Parkinson, Dongwen Qi, Rhonda Slocumb</p> <p><b>Absent:</b> Marianna Baykina, Tom Lorenz, Suzanne Smith (Ex-Officio), Bryan P. Davis (Ex-Officio), Christie Ward (Ex-Officio)</p>	
<b>1. Call to Order</b>	The meeting came to order at 1:00 p.m.
<b>2. New Business</b>	<ul style="list-style-type: none"> <li>• Outgoing Chair Mark Grimes called the meeting to order at 1:00 PM.</li> <li>• Evan Kutzler was elected Chair and Michael Moir was elected Secretary.</li> <li>• The committee agreed to meet on the second Friday of every month.</li> <li>• The chair took down each member's subcommittee preferences; subcommittee membership will be determined officially when we next meet on Friday, 9/13.</li> </ul>
<b>3. Adjournment</b>	The meeting was adjourned at 1:20 p.m.

Respectfully submitted,  
Michael Moir