

**ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES**

**Name of Committee:** ACADEMIC AFFAIRS

**Date & Time of Meeting:** 10:00 A.M., Friday, 02/08/2019, in the School of Business Conference Room

**Members Present:** Ru Story-Huffman; Marianna Baykina; Queen Brown; Catalina Casaru; Joseph Comeau; Bonnie Gary; Mark Grimes; Evan Kutzler; Dongwen Qi; Brian Smith;

Ex-Officio: Kristi Smith; Christie Ward; Bryan Davis

Absent: Tom Lorenz; Julie Megginson; Yangil Park; Becky Short; Suzanne Smith (Ex-Officio)

Guests: N/A

SGA Representatives: N/A

**1. Call to Order**

Meeting was called to order at 10:00 a.m.

**2. New Business**

- Bryan Davis moves to approve the minutes of the November 10, 2018, meeting. The motion is seconded. Three amendments are made: "Introduction to Social Work" instead of "Introduction to Sociology," "several years" instead of "five years" and "300 hours of field experience" instead of "300 hours." Minutes are approved. Mark Grimes will send copies of the amended, approved minutes to library and Academic Affairs for recordkeeping and have the Academic Affairs website updated to store the minutes.
- College of Arts and Sciences
  - Psychology and Sociology:
    - As Chair, Mark Grimes requests these changes be blocked. There are no objections. Davis moves to approve the block: revisions to PSYC 3308, "Psychosocial Aspects of Aging"; and revisions to PSYC 4395, "Theory and Research in Caregiving." The motion is seconded. These revisions restrict enrollment to majors or minors in psychology and sociology or majors in long-term care management. A discussion arises over the changes: Are students from other disciplines clamoring to take these courses? Should any other majors, such as exercise science, be included on the list? Have affected disciplines been consulted? Is it possible under Banner? How do we respect department needs while balancing community needs? The faculty member requesting the revision is not present, and Davis withdraws his motion.
  - Chemistry:
    - Catalina Casaru moves to approve a new course, CHEM

3100, "Chemical Literature." This one-hour course will enhance upper-level chemistry classes by preparing students to find, read, and present chemistry literature. The course will only be available to chemistry majors and the course will be a requirement for chemistry majors. Discussion ensues over whether the learning outcomes can be accomplished in a 1-0-1 course (and whether our committee should second guess departments). The same issues with Banner discussed with the last item will affect this registration restriction as well. The motion to approve carries and the changes will be sent to the Registrar's office for filing and updates.

- B. Smith moves to approve curriculum changes to the BS in Chemistry. The motion is seconded. Changes will add CHEM 3100, "Chemical Literature" to the curriculum sheet. The motion to approve carries and the item will be sent to the Faculty Senate.

- College of Computing and Mathematics

- Mathematics. As Chair, Grimes requests these revisions be blocked by course number. There are no objections.

- Dongwen Qi moves to approve the first block: revisions to MATH 1001, "Quantitative Reasoning" (on Campus) and MATH 1001, "Quantitative Reasoning" (online). Revisions to MATH 1001 restrict business majors from taking the course because the School of Business Administration has determined that the course does not adequately prepare its students for math-based courses. The School of Business allowed students to take MATH 1001 to satisfy Area A of the 2017-2018 curriculum sheet. The ensuing discussion focuses on whether there is an administrative fix to this solution or whether it should pass through this committee. One solution involves moving all students on the 2017-2018 curriculum sheet over to current curriculum sheet. The motion is not approved.
- Ru Story-Huffman moves to approve the second block: MATH 2204, "Elementary Statistics," (on campus), and MATH 2204, "Elementary Statistics," (online). This will change the course number from MATH 2204 to MATH 1401 and the course description to match courses offered elsewhere the USG system. There is a discussion about how this affects curriculum sheets. Davis points out that this will require a change to the core curriculum. The motion to approve carries and the changes will be sent to the Registrar's office for filing and updates.

- College of Nursing and Health Sciences
  - Exercise Science
    - As Chair, Grimes requests the new courses be blocked. There are no objections. Marianna Baykina moves to approve the block: XSCI 2180, "Introduction to Exercise Science"; XSCI 2300, "Exercise Nutrition"; XSCI 3240L, "Kinesiology Laboratory"; XSCI 3260L, "Exercise Physiology Laboratory"; XSCI 3300L, "Strength and Conditioning Laboratory"; XSCI 3910, "Research Methods." Casaru explains that these changes will enhance the curriculum for the B.S. in Exercise Science. The motion to approve this block carries and the changes will be sent to the Registrar's office for filing and updates.
    - As Chair, Grimes requests the revisions be blocked. There are no objections. Bonnie Gary moves to approve the block: XSCI 3300, "Exercise Science Practicum"; XSCI 4100, 4110, and 4120, "Exercise Science Internship." Casaru explains that the changes better reflect the time requirements for the Exercise Science Practicum. This will improve transparency. Changes to the Exercise Science Internship reflect a total of 495 hours. This number comes from the total of three classes—all (0-11-4)—each requiring 165 hours of field experience. This will make students more competitive for graduate programs in physical therapy. The motion to approve this block carries and the changes will be sent to the Registrar's office for filing and updates.
    - Gary moves to approve curriculum changes to the B.S. in Exercise Science. Changes to the curriculum sheet reflect the changes in exercise science above. The motion to approve carries and the item will be sent to the Faculty Senate.
  
- School of Business Administration
  - Baykina moves to approve the new course: MKTG 4640, "Social Media Marketing." The elective course will respond to a 2018 questionnaire that found that employers desired graduates having skills and coursework in social media. The motion to approve carries and the item will be sent to the Faculty Senate.
  
- Subcommittees
  - B. Smith moves to approve the academic integrity policy form. This form reflects the current language of the academic integrity policy that was changed at some time in the past. The motion to approve carries and the item will be

	<p>sent to the Faculty Senate.</p> <ul style="list-style-type: none"> <li>▪ B. Smith moves to approve the unauthorized collaboration policy. The motion to approve carries and the item will be sent to the Faculty Senate.</li> <li>▪ Qi moves to approve the policy on course overloads. A spirited discussion ensues, focused on the intention and effective wording of the new policy. The specific concern of several committee members is that the wording is too vague. Another issue concerns the spring credit-hour limit—18 hours—because it incorporates winter intersession. The motion, with one abstention, does not carry.</li> <li>▪ B. Smith moves to approve the faculty status policy. The motion is seconded. The energetic discussion begins with the question: what is the reason behind the new policy? Davis explains this designed to grant <i>faculty status</i> members of the campus community who do not have <i>faculty rank</i> for special circumstances. In practice, Davis states, this affects who can march at graduation. Some members are concerned that confusion that will arise from using the term <i>faculty status</i>; and it is suggested that the policy be called "graduation marching status" or, to be even more specific, "special graduation marching status." The motion does not carry.</li> </ul> <ul style="list-style-type: none"> <li>○ <u>Other new Business</u> <ul style="list-style-type: none"> <li>▪ There is no additional new business.</li> </ul> </li> <li>○ <u>Announcements</u> <ul style="list-style-type: none"> <li>▪ Grimes mentions that two academic policies will be presented at the next meeting and that the advising subcommittee is likely to have work in the near future.</li> </ul> </li> </ul>
<b>3. Old Business</b>	<ul style="list-style-type: none"> <li>▪ None</li> </ul>
<b>4. Adjournment and Next Meeting</b>	<ul style="list-style-type: none"> <li>▪ Being no further business, the meeting adjourns at 11:43 a.m.</li> <li>▪ The next Meeting is scheduled for March 1, 2019 at 10:00 a.m. in the School of Business Conference room.</li> </ul>

Respectfully submitted,

Evan Kutzler  
February 12, 2019