

ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

Name of Committee: ACADEMIC AFFAIRS	Date & Time of Meeting: 10:00 A.M., Friday, 4/12/2019, in the School of Business Conference Room
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Members Present: Catalina Casaru; Julie Megginson; Rebecca Short; Dongwen Qi; Brian Smith; Joseph Comeau; Bonnie Gary; Mark Grimes; Evan Kutzler

Ex-Officio: Kristi Smith; Suzanne Smith

Absent: Queen Brown; Yangil Park; Marianna Baykina; Tom Lorenz; Ru Story-Huffman; Yangil Park; Bryan Davis (Ex-Officio); Christie Ward (Ex-Officio)

Guests: Mark Laughlin; Paul Dahlgren; Linda Lee Purvis; Linqiang Ge

SGA Representatives: none

1. Call to Order	Meeting was called to order at 10:11 a.m.
2. New Business	<ul style="list-style-type: none"> ▪ Brian Smith moves to approve the minutes of the March 1, 2019, meeting. The motion is seconded. Minutes are approved. Mark Grimes will send copies of the minutes to the library and to Academic Affairs for recordkeeping and to have the Academic Affairs website updated to store the minutes. ▪ B. Smith moves to bundle all course, curriculum, and policy changes. The motion is seconded. Mark Grimes asks that academic policies be treated separately. B. Smith moves to amend his motion so that all course and curriculum changes are bundled and considered together. The amendment is seconded. The amendment passes. The motion to bundle course and curriculum changes passes. ▪ B. Smith moves to approve the bundle. The motion is seconded. Discussion focuses on the new learning outcome in Area B and the Jimmy Carter Leadership Program. The new learning outcome is that “Students will be able to apply leadership knowledge and skills to promote civic engagement within diverse and changing societies.” The purpose of this new learning outcome is to allow Area B to include “future courses on civic engagement, civic responsibility, diversity, and experiential learning.” Specifically, this will allow for the creation of the first course in the Jimmy Carter Leadership Program: LEAD 2020, Introduction to Leadership. This two-hour course will explore the meanings and characteristics of leadership and will include service learning hours. The addition of a two-hour course will also make it easier for science majors to fulfill Area B requirements. It is also noted that the catalog descriptions of EEDC 4350, EEDC 4550, EEDC 4980, EEDC 4980, and EEDC 4990 do

	<p>not have the hours (lecture-lab-credit) listed. The bundle passes. Some items in the bundle will go to the Registrar’s office for filing and updates; others will go to the Faculty Senate.</p> <ul style="list-style-type: none"> ▪ <u>Subcommittees</u> <ul style="list-style-type: none"> ○ B. Smith moves to approve the audit policy. The motion to approve carries and the changes will be sent to the faculty senate. ○ Bonnie Gary announces that the advising subcommittee has chosen a winner for faculty and staff advising awards. ▪ <u>Announcements</u> <ul style="list-style-type: none"> ○ There are no new announcements. M. Grimes thanks the committee for the hard work over the academic year.
3. Old Business	<ul style="list-style-type: none"> ▪ None
4. Adjournment and Next Meeting	<ul style="list-style-type: none"> ▪ Being no further business, the meeting adjourns at 10:28 a.m. ▪ The Committee on Academic Affairs will meet again during Southwestern Week 2019.

Respectfully Submitted,

Evan Kutzler
April 23, 2019