

ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

Name of Committee: ACADEMIC AFFAIRS	Date & Time of Meeting: 10:00 A.M., Friday, 3/12/2021 via Microsoft Teams
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Members Present: M. Moir, E. Kutzler, A. Kaus, D. Qi, L. Easom, M. Baykina, M. Grimes

Student Representatives Present:

Ex-Officio Members and Guests Present: B. Davis, K. Smith, J. Stovall, S. Smith

1. Call to Order

The meeting came to order at 10:01 A.M.

2. New Business

- Minutes from February meeting approved (motion: Easom, second: Grimes)
- New Courses for American Studies and English
 - AMST 2001, ENGL 4800, ENGL 4320
 - Considered as a block (motion: Moir, second: Baykina)
 - Approved
- New Program – Certificate in American Studies
 - Motion to Approve: Baykina, Second: Moir
 - Discussion:
 - Davis: Wanted clarification on assessment and program outcomes
 - Kaus: Program will be assessed using student portfolios and outcomes will be slightly revised
 - Approved
- Curriculum Change – English
 - Motion to approve: Easom, Second: Grimes
 - American Literature requirement for majors changed to include courses in Multi-Ethnic American Literature
 - Shakespeare requirement replaced with Major Authors requirement
 - Approved
- Revisions to Existing Courses – English
 - Motion to approve: Davis, Second: Grimes
 - ENGL 2160 to become ENGL 3480
 - ENGL 0999 to be reduced to 1 credit hour
 - Discussion:
 - Davis: Believes that Dr. Denley’s calculations regarding credit hours are incorrect
 - Davis moves to table, Grimes seconds
 - ENGL 3480 approved, ENGL 0999 tabled
- New Courses for COBAC
 - BUSI 1201
 - Motion to approve: Grimes, Second: Easom
 - Discussion:
 - Stovall: Course is intended to replace an existing 3-hr

	<p>course that will be phased out in new Leadership program</p> <ul style="list-style-type: none"> ○ Approved ● Curriculum Change – Management <ul style="list-style-type: none"> ○ Motion to approve: Easom, Second: Baykina ○ Stovall: This is a procedural change desired by MKTG faculty ● Policy Subcommittee <ul style="list-style-type: none"> ○ Davis: Proposed revision of Substantive Change Policy will be on April agenda ● Next Meeting: April 9th, 2021 ● Kutzler: Remember that any submissions for consideration at the April 9th meeting must be submitted by March 31st.
3. Old Business	
4. Adjournment	The meeting was adjourned at 10:54 A.M.

Respectfully submitted:

Michael Moir
February 12th, 2021