

Committee on Academic Affairs (COAA) Committee Meeting Minutes

Monday, September 29, 2025

College of Business and Computing Conference Room

Members Present: Brian Smith, Mark Grimes, Jesse Russell, Michael Moir, Jessica Ouzts, Karen Cook, Tzvetelin Iordanov, Kailash Ghimire, Carol Bishop, Keaton Wynn, Rhonda Slocumb, Chu Chu Wu, Ashley Waller, Bryan Davis, Krista Smith, Eric Crawford

1. Having determined that a quorum was present, Brian Smith called the meeting to order at 4 PM.
2. The **minutes for 4/15/25 and 8/8/25** were approved by unanimous consent.
3. Michael Moir moved that the proposal to **delete BIOL 1107R, BIOL 2107R, and BIOL 3050** be approved. Karen Cook provided a second.
It was thought that no curriculum sheets would be affected by the course deletions.
The motion was approved.
4. Cook moved that the proposal to **revise CSCI 1301** be approved. Tzvetelin Iordanov provided a second.
Committee determined that the cover sheet needed to be changed to reflect the following: this is a major class, not core; the start date should be Spring 2026, not Fall 2025. The proposal also needs both OLD and NEW course outlines.
Bryan Davis moved that the original motion be amended to approve on anticipation of receiving the clean documents. Cook provided a second. The amendment was approved. The original motion, as amended, was approved.
5. Moir moved that the proposal to **revise CSCI 1302** be approved. Rhonda Slocumb provided a second.
Committee determined that the same changes to the previous item were needed here, as well.
Davis moved that the original motion be amended to approve on anticipation of receiving the clean documents. Cook provided a second.
The amendment was approved.
The original motion, as amended, was approved.
6. Smith asked that the proposals to **create IT 4931, CSCI 4931, ACCT 4391, and BUSA 4971** be considered as a block without objection. Grimes objected.
7. Carol Bishop moved that the proposal to **create IT 4931** be approved. Cook provided a second.
Committee determined that the course outline needed to be changed to show the hour breakdown (3-0-3) in the heading, and that both the hour breakdown and the prerequisites needed to be included in the course description.
The motion was approved with corrections.
8. Davis moved that the proposal to **create CSCI 4931** be approved. Moir provided a second.
Committee determined that the same changes to the previous item were needed here, as well.
The motion was approved with corrections.
9. Grimes indicated that he had no objections to the other two proposals in the suggested block. Smith asked that the proposals for **ACCT 4391 and BUSA 4971** be considered as a block and, without objection, be adopted by unanimous consent.
There was no objection, and the proposals were approved.
10. Moir moved that the proposal to **create CHEM 4471** be approved. Grimes provided a second.
Committee determined that the cover sheet and course outline needed to be changed to better reflect the following: breakdown of lecture/lab/credit hours; elimination of

extraneous header information; inclusion of CHEM 1212 prerequisite in the prerequisite field

The motion was approved with corrections.

11. Moir moved that the proposal to **create a certificate in Visual Arts Studio** be approved.

Ouzts provided a second.

The motion was approved.

There being no further business, Smith closed the meeting at 4:55PM.