

Committee on Academic Affairs (COAA) Committee Meeting Minutes

Monday, February 16, 2025
College of Business and Computing Conference Room

Members Present: Brian Smith, Mark Grimes, Jesse Russell, Michael Moir, Karen Cook, Tzvetelin Iordanov, Kailash Ghimire, Allen Brown, Keaton Wynn, Rhonda Slocumb, Bryan Davis, Krista Smith

Guests Present: Anne Jacobs, Chadwick Gugg

1. Having determined that a quorum was present, Smith called the meeting to order at 4:00 PM.
2. Smith asked that without objection, the **minutes for 11/10/25** be approved. There was no objection, so they were approved by unanimous consent.
3. Davis moved that the proposal for certificate revision to the **Certificate in Research Applications and Methods** from Biology be approved. Moir provided a second. The motion was approved, and Smith will forward the dynamic form proposal to the Senate.
4. Iordanov moved that the proposal for course revision for **BIOL 3300 Use and Abuse of Plants** be approved. Moir provided a second.
 - *Jacobs briefly explained the reasoning behind the change, emphasizing that it is becoming a hybrid class.
 - *Davis questioned which components would be handled in class and which components would be handled online; Jacobs explained that lectures would be online and the lab would be in person.
 - *Davis recommended updating the course outline to specify this in the instructional strategies.
 - *Grimes recommended including the “prerequisites: none” information in the course description.
 - *B.Smith noted that since this was file only, an updated proposal did not need to come back through COAA; Jacobs just needed to make the changes before the proposal went to Registrar, Library, and Academic Affairs for filing, and to the Biology Admin Asst for input into Banner. Jacobs committed to making these changes.
 - *The proposal was amended to note the changes above, and the amendment was approved by unanimous consent.The amended motion was approved, so Jacobs will forward updated paperwork to the appropriate people for filing and processing.
- 5a. The proposals for course revision for **MATH 3316 on campus and online** were presented for file only, and did not need a motion.
 - Gugg explained that GSW was joining a consortium of several USG schools to collaborate on math courses, and that we needed to update several of ours to be in line with other schools. This course would be changing number from 3316 to 4014, and name from Analysis I to Real Analysis I. Catalog description, prereqs and course outcomes would also be changing.
 - Davis noted that since the course numbers would be changing, that a comment in the course outline indicating that MATH 3316 and MATH 4014 were the same course would be helpful. Gugg committed to making this change.There was no objection from the committee, so Gugg will forward updated paperwork to the appropriate people for filing and processing.
- 5b. The proposals for course revision for **MATH 4490 on campus and online** were presented for file only, and did not need a motion.
 - This course would be changing number from 4490 to 3308, and name from History and

Philosophy of Mathematics to History of Mathematics. Catalog description, prereqs, and course outcomes would also be changing, and a co-req would be added.

- Davis made the same note about the comment in the course outline. Gugg committed to making this change.

There was no objection from the committee, so Gugg will forward updated paperwork to the appropriate people for filing and processing.

5c. The proposals for course revision for **MATH 4412 on campus and online** were presented for file only, and did not need a motion.

- This course would be changing number from 4412 to 3319, and name from Modern Algebra I to Abstract Algebra I. Catalog description, prereqs, and course outcomes would also be changing, and a co-req would be added.

- Davis made the same note about the comment in the course outline. Gugg committed to making this change.

There was no objection from the committee, so Gugg will forward updated paperwork to the appropriate people for filing and processing.

5d. The proposals for course revision for **MATH 3200 on campus and online** were presented for file only, and did not need a motion.

- This course would be changing number from 3200 to 4034, but the name would remain unchanged. Catalog description, prereqs, and course outcomes would also be changing.

- Davis made the same note about the comment in the course outline. Gugg committed to making this change.

There was no objection from the committee, so Gugg will forward updated paperwork to the appropriate people for filing and processing.

5e. The proposals for course revision for **MATH 4442 on campus and online** were presented for file only, and did not need a motion.

- This course would be changing number from 4442 to 4024, and name from Complex Analysis to Complex Variables. Catalog description, prereqs, and course outcomes would also be changing.

- Davis made the same note about the comment in the course outline. Gugg committed to making this change.

There was no objection from the committee, so Gugg will forward updated paperwork to the appropriate people for filing and processing.

6. The proposal for course revision for **PSYC 3850** was presented for file only, and did not need a motion.

- * Davis noted that this course is part of an emajor program, and our course catalog has a course restriction on it that only allows Criminal Justice majors to take it. The emajor does not have that course restriction, so this proposal is just trying to get rid of that so that the GSW class matches up with the emajor class.

There was no objection from the committee, so the proposal originator will be told to forward updated paperwork to the appropriate people for filing and processing.

7a. The proposal for change to the **Academic Integrity Policy** was presented by the Academic Policy Subcommittee, so it does not need a second.

- This is intended to expand the current language, which includes generative AI in the same paragraph with plagiarism and other forms of academic dishonesty. The committee felt that generative AI needed a more expansive discussion, so the proposed language has a separate paragraph for that.

The policy proposal was approved, and Smith will forward the dynamic form proposal to the Senate.

7b. The proposal for change to the **Policy on Double Majors** was presented by the Academic Policy Subcommittee, so it does not need a second.

- This is intended to expand the current language to make clear that both degrees require 21 unique hours of upper-level credit on the “right side” of the curriculum sheet, and that at least 15 of these hours for each degree must be 3000- or 4000-level courses.

The policy proposal was approved, and Smith will forward the dynamic form proposal to the Senate.

There being no further business, Smith closed the meeting at 4:23PM.