Committee on Academic Affairs (COAA) Committee Meeting Minutes

Monday, April 13, 2025
College of Business and Computing Conference Room

Members Present: Brian Smith, Mark Grimes, Michael Moir, Karen Cook, Tzvetelin Iordanov, Kailash Ghimire, Allen Brown, Rhonda Slocumb, Annie Laurie Nichols, Jessica Ouzts, Ashley Waller, Bryan Davis, Rachel Abbott

Guests Present: Timothy Tolbert, Chadwick Gugg, Lettie Watford

1. **CALL TO ORDER** - Having determined that a quorum was present, Smith called the meeting to order at 4:01 PM.

2. **MINUTES** - Smith asked that without objection, agenda item 2, the **minutes for 03/23/26** be approved. There was no objection, so they were approved by unanimous consent.
   *Grimes will submit to the Librarian, the Registrar, and AcadAffairs for file, and to webmaster to have them loaded to the COAA webpage.

*Smith then noted that a number of agenda items had typos and other minor changes, and that he would seek approval of the general content and then ask if any typos were noted before proposals were finalized.

3. **NEW BUSINESS** - Smith noted that agenda items 3-9 (**HRMT 3390, HRMT 3670, HRMT 4650, HRMT 4670, HRMT 4680, HRMT 4690, HRMT 4990**) were changes for **FILE ONLY**, and did not need discussion or a vote to approve.
   *He asked for any questions; Grimes clarified what the change was for HRMT 4690 (remove course equivalent language, set pre-req of HRMT 3670, set class exclusion to not allow SOPH).
   *Smith will approve proposal in Dynamic Forms.

*Smith noted that agenda item 10, proposal for certificate change for **Presidential Leadership Certificate**, had been withdrawn due to a complexity of items that needed further work.

4. Smith asked that without objection, the content of agenda items 11-12 (**Accounting minor changes; Management minor changes**) be approved. There was no objection, so the proposals were approved by unanimous consent.
   *Smith will approve proposals in Dynamic Forms and forward to Senate for consideration.
5. Davis noted that the courses for the RESP degree needed to be approved before the curriculum sheet that consisted of those courses, so it would be more appropriate to consider agenda items 14-37 ahead of agenda item 13 on the agenda.
6. Smith asked that without objection, the content of agenda items 14-37 (**RESP 3010, RESP 3020, RESP 3040, RESP 3050, RESP 3060, RESP 3100, RESP 3200, RESP 3210, RESP 3220, RESP 3230, RESP 3240, RESP 3250, RESP 3300, RESP 3310, RESP 3320, RESP 4010, RESP 4020, RESP 4030, RESP 4100, RESP 4110, RESP 4120, RESP 4200, RESP 4250, RESP 4410)** for **NEW COURSES** be approved. There was no objection, so the courses were approved by unanimous consent.
   *Smith noted that a number of typos related to credit hours had already been presented to Tolbert, who had made the changes and submitted updated hard copies of the supporting documents. Copies of these documents were available for committee members to review. No additional typos were noted.
   *Smith will approve proposals in Dynamic Forms.
7. Ouzts moved that agenda item 13 for New Program for **Bachelor of Science in Respiratory Care** be approved. Cook provided a second.
   *Question was raised about Institutional Priority area only requiring 4 credit hours; Davis explained that Institutional Priority -plus- Sciences have to total 15 between them, and

science majors require two lab courses and one non-lab, which totals 11 credits, so Institutional Priority therefore only requires 4 credits. Other degrees that only require one lab science will require 5 credits here.

*Question was raised about this degree only requiring 1 of 3 PE classes; Davis noted that nursing-related degrees cover the CPR and the Lifetime Fitness components in other areas of their degree, so they would be redundant here.

*Question was raised about the right side of the curriculum sheet indicating "60 Hours" at the top of the column but "64 hours" in the major block – it was determined that the courses listed do add up to 60 credit hours (10 classes at 3 each; 13 classes at 2 each; 1 class at 4), and the "64" reference is a typo, which will be corrected.

*Motion was approved, pending Tolbert make the typo change.

*Smith will reject proposal in Dynamic Forms, Tolbert will make correction and resubmit, and then Smith will approve and forward to Senate for consideration.

8. Cook moved that <u>agenda item 38</u> for certificate change for **Certificate in Media Production and Culture** be approved. Ouzts provided a second.

   *Motion was approved.

   *Smith will approve proposal in Dynamic Forms and forward to Senate for consideration.

9. Cook moved that <u>agenda item 39</u> for course revision for **COMM 3270 – Journalism Practicum** be approved.

   *Davis noted that this was actually a new course, so the wrong Dynamic Form was used.

   *This course does not impact a curriculum sheet at this time.

   *Motion was approved, pending Nichols use the correct form.

   *Smith will reject proposal in Dynamic Forms, Nichols will resubmit using the correct form, and then Smith will approve.

10. Smith noted that <u>agenda items 40-41</u> (**MATH 3317 and MATH 4413**) were changes for **FILE ONLY**, and did not need discussion or a vote to approve.

    *There were no questions, and no typos were noted.

    *Smith will approve proposals in Dynamic Forms.

11. Davis moved that <u>agenda items 42-44</u> for curriculum sheet changes for **BS in Mathematics, BS in Math with Options in Comp Sci and Engi, and Mathematics Minor** be considered as a block. Cook provided a second.

    *Motion to consider as a block was approved.

    *Cook moved to approve the block. Moir provided a second.

    *Motion was approved.

    *Smith will approve proposals in Dynamic Forms and forward to Senate for consideration.

12. Ouzts moved that <u>agenda item 45</u> to reactivate the **BS in Secondary Education** be approved. Slocumb provided a second.

    *Davis noted that the BOR had not been notified that we intended to deactivate this program in the past, so technically this looks like a new program for GSW, but it is already recognized by BOR.

    *Motion was approved.

    *Smith will approve proposals in Dynamic Forms and forward to Senate for consideration.

13. Smith asked that without objection, <u>agenda items 46-49</u> to deactivate programs (**BS in Ed with concentrations in English, History, Mathematics, and Political Science**) be considered as a block.

    *There were no objections.

    *Ouzts moved that the block be approved. Cook provided a second.

    *Motion was approved.

    *Smith will approve proposals in Dynamic Forms and forward to Senate for consideration.

14. Ouzts moved that <u>agenda item 50</u> to change the **BS EDUC in Secondary Education** be approved. Cook provided a second.

    *It was noted that the **MATHEMATICS** focus had a typo related to the number of credit hours required; Gugg and Ghimire committed to correcting that.

*Motion was approved.
*Smith will reject proposal in Dynamic Forms, Gugg and Ghimire will make correction and resubmit, and then Smith will approve proposal in Dynamic Forms and forward to Senate for consideration.

15. Smith asked that without objection, agenda item 51 for curriculum change for **BA in History** be approved.
*Grimes objected, and asked whether agenda item 52 (next item) to approve a new course needed to be done before this; Smith clarified that proposal 52 was to take an already-existing on campus class and create an online version of it. Thus, there would be no impact on any curriculum sheet.
*Cook moved that the curriculum change be approved. Ouzts provided a second.
*Motion was approved.
*Smith will approve proposal in Dynamic Forms and forward to Senate for consideration.
16. Smith asked that without objection, agenda item 52 for new course (**Civil War – Reconstruction, online**) be approved. change for BA in History be approved.
*There were no objections, so the proposal was approved by unanimous consent.
*Smith will approve proposal in Dynamic Forms.
17. Smith noted that agenda item 53 for course revision to **CHEM 4410L** was actually minor changes for **FILE ONLY**, and did not need discussion or a vote to approve.
*He asked for any questions; there were none.
*Smith will approve proposal in Dynamic Forms.

18. **CONCLUDING COMMENTS** - Smith thanked the committee Secretary, the subcommittee chairs, and the subcommittee members for all their hard work during the year.

19. **CLOSING** – Being no further business, Smith closed the meeting at 4:31PM.

Respectfully submitted,
Mark Grimes, CoAA Secretary