

FACULTY INSTRUCTIONAL GRANT PROPOSAL COVER PAGE

NAME: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

TITLE OF PROPOSAL: \_\_\_\_\_

TOTAL AMOUNT REQUESTED: \_\_\_\_\_

DATE OF LAST FACULTY INSTRUCTIONAL GRANT: \_\_\_\_\_

SUMMARY OF LAST FACULTY INSTRUCTIONAL GRANT ON FILE  YES  NO

\_\_\_\_\_

APPLICANT SIGNATURE

\_\_\_\_\_

DATE

\_\_\_\_\_

DEPARTMENT CHAIR/DEAN SIGNATURE

\_\_\_\_\_

DATE

TITLE: [Provide a short descriptive title for the proposal]

GOAL: [Explain the overall goal of the request. What problem will this project address? What do you hope to achieve with this proposal?]

DETAILED EXPLANATION OF PROJECT: [Describe the project in sufficient detail and in such terms that a diverse committee *outside of your field of study* can understand the significance of the project. ]

BENEFIT TO GSW AND STUDENTS: [Explicitly state the benefit that this project has for GSW and for students.]

COURSES IMPACTED: [List any courses that will be benefitted by this project. You may also include numbers of students impacted by this project and how often they will be impacted.]

JUSTIFICATION FOR REQUESTING FROM FIG FUNDS: [Directly address the guidelines for FIG and explain how this project fits those guidelines. ]

In particular:

1. Explain why other sources of funding do not apply, especially FDG and Departmental / School funds.
2. Explain how these funds are to be used for *long term* improvement of instruction at GSW.

BUDGET:

Line item with justification [List all items with cost and a brief justification for each item.]

Attached: Formal quote(s) from vendors [If applicable include recent, formal quotes from vendors]