

IEC Minutes
September 11, 2020
Meeting on TEAMS

Members Present:

Ramona Mulleins-Foreman, presiding
Angie Christmas
Christopher Cogan
Lisa Cooper
Bryan Davis
Gaye Hayes
Teresa Hudson
Jamie MacLennan
Michele McKie
Yangil Park
Suzanne Smith
Irina Toteva
John Wilson

Chair Mulleins-Foreman called the meeting to order at 10:00 AM. The minutes from the August 5, 2020, meeting were presented and approved.

Bryan Davis announced the committee would need to be divided into two subcommittees. The committee has two tasks for these subcommittees:

1. Assessment Review Subcommittee

Assessment reviews will include Academic Programs, as well as Academic and Student Support Programs. There will be a rubric and each reviewer will have approximately six reports to rate. Two reviewers will be assigned to each report. This task needs to happen over the next six weeks. Approximately ten people are needed for this subcommittee.

Volunteers for this subcommittee: Angie Christmas, David Jenkins, Gaye Hayes, Irena Toteva, Michele McKie, Yangil Park, Chris Cogan, Bryan Davis, John Wilson, Jamie MacLennan

2. QEP Task Force

The QEP subcommittee will prepare for the selection of the QEP associated with the future SACS/COC review. The QEP selection will need to be based on institutional data. Which data will be used and how will be use the data to identify areas of need are two questions to answer. Committee members assigned to this committee: Teresa Hudson, LaToya Stackhouse, Punit Kapadia, Isabel Alcantar, Michele Smith, Suzanne Smith, and Lisa Cooper.

The Chair discussed upcoming meetings. Friday, November 6 at 10am and Tuesday, December 15 at 8:30am were the agreed upon as future meetings this semester. Subcommittees will meet in October.

Chair Mulleins-Foreman adjourned the meeting at 10:19AM.

Submitted by
Gaye Hayes, Secretary