

UNDERGRADUATE ADMISSIONS CHECKLIST

Before mailing your application, check to see if all requirements have been met.

Beginning Freshman

- Completed application with \$25 non-refundable fee
- Official high school transcript
- Official SAT or ACT scores
- Students applying for University College may submit Accuplacer scores.

Dual Enrollment

- Complete the checklist for Beginning Freshmen above
- Dual Enrollment Application (at gafutures.org)

Transfer

- Completed application with \$25 non-refundable fee
- Official transcripts from each college attended (if currently enrolled, send preliminary transcripts now and final transcripts upon term completed)
- If less than 30 hours of college credit, meet requirements for Beginning Freshmen (see above)

Transient

- Completed application with \$25 non-refundable fee
- Official letter of transient permission from home institution

Non-Traditional Freshman

(out of school 5 yrs and never attended college)

- Completed application with \$25 non-refundable fee
- Official high school transcript with graduation date and/or official copy of GED certificate and GED test scores

Personal Development

(no credit will be awarded)

- Completed application with \$25 non-refundable fee
- Official proof of high school graduation or GED

International

- Completed application with \$25 non-refundable fee
- TOEFL, IELTS, or SAT scores
- Documents needed for I-20
 - Declaration and Certification of Finances (at gsw.edu)
 - Copy of Passport Photo Identification page
 - Copy of VISA or Transfer Clearance Form (F-1 or J-1 status only)
- Submit transcripts to an evaluation service and have an original evaluation sent directly to GSW. We only accept evaluations from members of the National Association of Credential Evaluation Services, Inc. (NACES).
 - Students applying as freshmen and not transferring college credit must submit an official "document-by-document" evaluation of the secondary school (high school) transcript.
 - Students applying as transfers and that have completed college coursework in another country must submit an official course-by-course evaluation of all college transcripts.

Post-Baccalaureate/Second Degree

(an applicant who already has earned a bachelor's degree from an accredited college or university and wishes to earn another bachelor's degree from GSW)

- Completed application with \$25 non-refundable fee
- Official copies of transcripts from each college attended

MAJORS AND PROGRAMS

ART

- Ceramics
- Digital Media
- Glassblowing
- Painting/Drawing
- Photography
- Printmaking
- Sculpture

BUSINESS

- Accounting
- Human Resource Management
- Management
- Marketing

COMPUTING

- Information Technology
- Computer Science

CRIMINAL JUSTICE

(eMajor)

EDUCATION

- Elementary
- Health & Physical Education

- Middle Grades
- Secondary Education: English, Math, History, Music, Political Science
- Special Education

ENGLISH

- Literature
- Professional Writing
- Teacher Certification

GENERAL STUDIES

HEALTH SCIENCES

- Exercise Science
- Long-Term Care Management

HISTORY

- Bachelor of Art
- Teacher Certification

MATHEMATICS

- Teacher Certification
- Computational Science and Engineering
- Financial Engineering
- Actuarial Science

MUSIC

- Choral
- Instrumental
- Piano
- Teacher Certification

NURSING

- Traditional BSN
- RN to BSN
- LPN to BSN
- 2nd Degree BSN

POLITICAL SCIENCE

- Bachelor of Science
- Teacher Certification

PSYCHOLOGY

SCIENCE

- Biology
- Chemistry

SOCIOLOGY

PRE-PROFESSIONAL PROGRAMS

- Regents' Engineering Pathways Program
- Pre-Dentistry
- Pre-Law
- Pre-Medical Technology
- Pre-Medicine
- Pre-Occupational Therapy
- Pre-Optometry
- Pre-Pharmacy
- Pre-Physical Therapy
- Pre-Physician's Assistant
- Pre-Veterinary

CERTIFICATE & ENDORSEMENT PROGRAMS

- Autism Education Endorsement
- Caregiving Issues and Management
- Case Management & Care Coordination
- Cinema Production
- Criminal Justice
- Digital Media Technology
- European Union Studies
- Financial Technology
- Global Studies
- Pop Music
- Social Justice
- Women, Gender, and Sexuality

Please Print Clearly Use Ink or Type

I. PERSONAL INFORMATION

Social Security # - -

Date of Birth

Georgia Southwestern is allowed by law to request and use the Social Security Number according to federal and state guidelines. While you are not required to provide your Social Security Number, you are encouraged to do so. Your SSN is required for financial aid, educational tax benefits, and possible other purposes. This information may be disclosed only under certain circumstances.

Full Legal Name _____ Name on Transcript _____
LAST FIRST MIDDLE (if different from legal name)

Mailing Address _____ Home Phone (____) _____
STREET OR P.O. BOX

_____ Cell Phone (____) _____
CITY STATE COUNTY ZIP CODE

Permanent Address (if same as above, please check) _____ Home Phone (____) _____
STREET OR P.O. BOX

_____ Work Phone (____) _____
CITY STATE COUNTY ZIP CODE

Student Email Address (Please print clearly.) _____

Parent Email Address (If applicable. Please print clearly.) _____

Emergency Contact: Name _____ Home Phone (____) _____

Address _____ Work Phone (____) _____
CITY STATE COUNTY ZIP CODE

Relationship: parent guardian spouse other

GSW is required to report gender and race/ethnicity information to certain federal and state agencies as this data relates to civil rights compliance.

Are you Hispanic? Yes No Gender: Male Female

What is your race? (choose one or more) American Indian Alaska Native Asian Black or African American
 Native Hawaiian or other Pacific Islander White Other

Have you ever been convicted or have charges pending of any criminal offense other than a minor traffic violation? If yes, attach a detailed explanation. Yes No

Have you ever been disciplined, suspended or expelled or do you have pending charges from another high school, college or university? If yes, attach a detailed explanation. Yes No

Official transcripts from EACH previous college attended must be mailed directly to the Office of Recruitment and Admissions from the sending institution.

Are any of your family members alumni of GSW? Yes No

If yes, name(s) and relationship: _____

Father's highest education completed: _____ Mother's highest education completed: _____

II. ENROLLMENT INFORMATION

Applying as: Beginning Freshman Transfer Non-Traditional Freshman
 Transient Second Degree / Post-Baccalaureate
 Dual Enrollment Personal Development

Academic Major of Interest: _____

I am undecided at this time.

Please use the list from the first page.

Site: On Campus Online

Term you plan to attend: Fall Spring Summer Year: _____

Name	City/State	Yrs. Attended from - to	Graduation month/year	Degree Earned
Last High School Attended				
Last College Attended**				
Previous College				
Previous College				

Please attach other colleges attended to this application if more room is needed.

**Are you currently enrolled at your last college? Yes No

Otherwise, the application will be considered incomplete. Failure to list all school information will impact acceptance.

Have you taken the SAT? Yes No Date Taken _____ Critical Reading Score _____ Math Score _____ Writing Score _____

Have you taken the ACT? Yes No Date Taken _____ Composite Score _____ Math Score _____ English Score _____

What courses are you currently taking this year?

Have you applied to this institution before? Yes No If yes, when? _____ / _____

Have you ever attended this institution before? Yes No If yes, when? _____ / _____

How did you first learn about Georgia Southwestern? _____

III. TUITION CLASSIFICATION INFORMATION

Citizenship Status: U.S. Citizen by Birth U.S. Citizen by Naturalization
 Alien, Non-resident Permanent Resident*
(*Please attach copy of both sides of Alien Registration Receipt Card I-15)

Country of Citizenship (if not U.S.A.): _____ **Place of Birth:** _____

Are you applying for In-State Tuition? Yes No

How long have you established and maintained domicile in Georgia? _____ years _____ months

How long have you lived in the U.S.A.? _____ years _____ months **County of Residence:** _____

Are you an international student who will need an I-20 Certificate of Eligibility? Yes No

Have you established and maintained legal residence in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term in which you plan to enroll?* Yes No

If you are under the age of 24, has a parent(s) or US court-appointed legal guardian established and maintained legal residence and domicile in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term in which you plan to enroll?* Yes No

***If you answered "yes" to either of the two preceding questions, all of the following must be answered:** (continued on next page)

What is your Georgia county of residence? _____

Have you ever lived outside of the state of Georgia? Yes No

If you have ever lived outside the state of Georgia and now live in Georgia, how long have you continuously lived in the state of

Georgia at this time? _____ years _____ months

Have you graduated or will you graduate from a Georgia high school? Yes No

Did you (or your parents if you are claimed as a dependant) file a state income tax return this past year? Yes No

If yes, in which state did you file? _____

From what state is your driver's license issued? _____

From what state is your motor vehicle registration issued? _____

From what state is your voter registration issued? _____

IV. MILITARY INFORMATION

Are you currently active duty, a veteran, a member of the National Guard, or a Reservist in the United States Armed Forces?

Yes No

If yes, answer the following questions:

Which branch of the military do/did you serve? _____

Specify: Active Duty Veteran

What is your home state of record? _____ Are you stationed in or assigned to Georgia? Yes No

Are you the spouse or dependent child under the age of 24 of someone who is currently active duty, a veteran, a member of the National Guard, or a Reservist in the U.S. Armed Forces? Yes No

Is the military member active duty, a veteran, a member of the National Guard, or a Reservist? _____

What is the military member's branch? _____ Specify: Active Duty Veteran

What is the military member's home state of record? _____

Is the military member stationed in or assigned to Georgia? Yes No

All personal data and special categories of sensitive personal data collected or processed by the USG must comply with the USG Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: www.usg.edu/policies. Anyone suspecting his or her sensitive personal data has been exposed to unauthorized access, report your suspicion to helpdesk@usg.edu. Otherwise, questions concerning general data privacy can be forwarded to dataprivacy@usg.edu. Signature (below) and submission of this application provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

DATE: _____

SIGNATURE OF APPLICANT: _____

**Send this application with a \$25.00 processing fee to:
Georgia Southwestern State University • 800 Georgia Southwestern State University Drive • Americus, GA 31709
1-800-338-0082 • admissions@gsw.edu • www.gsw.edu**