

### Recommendation for Graduate Study

Name: \_\_\_\_\_  
                                    First                                      MI                                      Last                                      (Previous Last if Applicable)

Street Address/P.O. Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_ County \_\_\_\_\_

Email \_\_\_\_\_

Telephone: Cell \_\_\_\_\_ Work \_\_\_\_\_

Please select proposed major or certificate program.

Degree Sought:            MSN – FNP                                      MSN – Informatics                                      MSN – Education  
  MSN – Leadership/Management

Certificate Sought:                      MSN – Education                                      MSN – Leadership/Management

The Family Education Rights and Privacy Act of 1974 provides you access to any letters of recommendation written about you, but recommendations in confidence carry greater weight. Therefore, you may wish to consider waiving your right of access to this letter of recommendation.

I hereby \_\_\_\_\_waive \_\_\_\_\_ do not waive my right of access to this letter of recommendation.

Applicant’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

To the Person Completing this Recommendation: You are requested to complete this form and return it, in a sealed envelope with your signature across the seal, to the person who made the request. The applicant to Graduate Studies must submit required documents complete with three recommendations to Graduate Admissions at Georgia Southwestern State University. For your information, please note in the section above whether or not the applicant has waived access to this recommendation.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what capacity? \_\_\_\_\_

Would you like to be contacted about this applicant? \_\_\_\_\_

Telephone: \_\_\_\_\_

**Office of Recruitment and Admissions**

## Rating Form

Please rate the applicant when compared to peers on the following skills using the scale provided.

Attribute	No Evaluation	Unsatisfactory	Minimally Satisfactory	Average	Above Average	Excellent
<b>Critical Thinking skills</b>						
<b>Creativity &amp; Imagination</b>						
<b>Communication Skills</b>						
<b>Self-Reliance / Independent Thinking</b>						
<b>Motivation for Graduate Studies</b>						
<b>Research Aptitude</b>						
<b>Professional Knowledge</b>						
<b>Ability to Work with Others</b>						

In addition to specific ratings on this form, please submit a letter of recommendation addressing the applicant’s scholarship, personality, character, and professional promise for the MSN program. Please include assessment of strengths and weaknesses in your letter.

**Office of Recruitment and Admissions**