

## UNDERGRADUATE ADMISSIONS CHECKLIST

*Before mailing your application, check to see if all requirements have been met.*

### Beginning Freshman

- Completed application with \$25 non-refundable fee
- Official high school transcript
- Official SAT or ACT scores (optional)

### Dual Enrollment

- Complete the checklist for Beginning Freshmen above
- Dual Enrollment Application (at gafutures.org)

### Transfer

- Completed application with \$25 non-refundable fee
- Official transcripts from each college attended (if currently enrolled, send preliminary transcripts now and final transcripts upon term completed)
- If less than 30 hours of college credit, meet requirements for Beginning Freshmen (see above)

### Transient

- Completed application with \$25 non-refundable fee
- Official letter of transient permission from home institution

### Non-Traditional Freshman

*(out of school 5 yrs and never attended college)*

- Completed application with \$25 non-refundable fee
- Official high school transcript with graduation date and/or official copy of GED certificate and GED test scores

### Personal Development

*(no credit will be awarded)*

- Completed application with \$25 non-refundable fee
- Official proof of high school graduation or GED

### International

- Completed application with \$25 non-refundable fee
- TOEFL, IELTS, or SAT scores
- Documents needed for I-20
  - Declaration and Certification of Finances (at gsw.edu)
  - Copy of Passport Photo Identification page
  - Copy of VISA or Transfer Clearance Form (F-1 or J-1 status only)
- Submit transcripts to an evaluation service and have an original evaluation sent directly to GSW. We only accept evaluations from members of the National Association of Credential Evaluation Services, Inc. (NACES).
  - Students applying as freshmen and not transferring college credit must submit an official "document-by-document" evaluation of the secondary school (high school) transcript.
  - Students applying as transfers and that have completed college coursework in another country must submit an official course-by-course evaluation of all college transcripts.

### Post-Baccalaureate/Second Degree

*(an applicant who already has earned a bachelor's degree from an accredited college or university and wishes to earn another bachelor's degree from GSW)*

- Completed application with \$25 non-refundable fee
- Official copies of transcripts from each college attended

## MAJORS AND PROGRAMS

### ART

- Ceramics
- Digital Arts
- Glassblowing
- Painting/Drawing
- Photography
- Printmaking
- Sculpture

### BUSINESS

- Accounting
- Human Resource Management
- Management
- Marketing

### COMPUTING

- Information Technology: Data Science, Health Informatics, Multimedia & Mobile App Development, Project Management
- Computer Science

### CRIMINAL JUSTICE (eMajor)

### EDUCATION

- Elementary
- Health & Physical Education
- Middle Grades: Language Arts, Math, Science, Social Studies
- Secondary Education: English, Math, History, Political Science
- Special Education

### ENGLISH

- Literature
- Professional Writing

### GENERAL STUDIES

### HEALTH SCIENCES

- Exercise Science
- Long-Term Care Management

### HISTORY

- Bachelor of Art
- Teacher Certification

### MATHEMATICS

- Computational Science and Engineering

### MUSIC

- Choral
- Instrumental
- Piano
- Teacher Certification

### NURSING

- ASN
- Traditional BSN
- RN to BSN
- LPN to BSN
- 2nd Degree BSN

### POLITICAL SCIENCE

- Bachelor of Science

### PSYCHOLOGY

### SCIENCE

- Biology
- Chemistry

### SOCIOLOGY

### PRE-PROFESSIONAL PROGRAMS

- |                                       |                           |
|---------------------------------------|---------------------------|
| Regents' Engineering Pathways Program | Pre-Optometry             |
| Pre-Athletic Training                 | Pre-Pharmacy              |
| Pre-Dentistry                         | Pre-Physical Therapy      |
| Pre-Law                               | Pre-Physician's Assistant |
| Pre-Medicine                          | Pre-Veterinary            |
| Pre-Occupational Therapy              |                           |

### CERTIFICATE & ENDORSEMENT PROGRAMS

- |   |                                       |
|---|---------------------------------------|
| American Studies                              | Media Production and Culture          |
| Autism Education Endorsement                  | Persuasion, Argument & Advocacy       |
| Caregiving Issues and Management              | Pop Culture                           |
| Case Management & Care Coordination           | Pre-Law                               |
| Criminal Justice                              | Presidential Leadership               |
| Data Science                                  | Project Management                    |
| Digital Media Technology                      | Research Applications and Methods     |
| English to Speakers of Other Languages (ESOL) | School Psychology                     |
| Entrepreneurship                              | Social Justice                        |
| European Union Studies                        | Special Education                     |
| Exercise Physiology                           | Sports, Leadership, and Communication |
| Exercise Science                              | Strategic Communication               |
| Financial Technology                          | Wildlife Biology                      |
| Health Communication                          | Women, Gender, & Sexuality            |
| Journalism                                    |                                       |

Please Print Clearly Use Ink or Type

# I. PERSONAL INFORMATION

Social Security #    -   -     Date of Birth

Georgia Southwestern is allowed by law to request and use the Social Security Number according to federal and state guidelines. While you are not required to provide your Social Security Number, you are encouraged to do so. Your SSN is required for financial aid, educational tax benefits, and possible other purposes. This information may be disclosed only under certain circumstances.

Full Legal Name \_\_\_\_\_ Name on Transcript \_\_\_\_\_  
LAST FIRST MIDDLE (if different from legal name)

Mailing Address \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_  
STREET OR P.O. BOX

\_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_  
CITY STATE COUNTY ZIP CODE

Permanent Address (if same as above, please check)  \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_  
STREET OR P.O. BOX

\_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_  
CITY STATE COUNTY ZIP CODE

Student Email Address (Please print clearly.) \_\_\_\_\_

Parent Email Address (If applicable. Please print clearly.) \_\_\_\_\_

Emergency Contact: Name \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_  
CITY STATE COUNTY ZIP CODE

Relationship:  parent  guardian  spouse  other

GSW is required to report gender and race/ethnicity information to certain federal and state agencies as this data relates to civil rights compliance.

Are you Hispanic?  Yes  No Gender:  Male  Female

What is your race? (choose one or more)  American Indian  Alaska Native  Asian  Black or African American  
 Native Hawaiian or other Pacific Islander  White  Other

Have you ever been convicted or have charges pending of any criminal offense other than a minor traffic violation? If yes, attach a detailed explanation.  Yes  No

Have you ever been disciplined, suspended or expelled or do you have pending charges from another high school, college or university? If yes, attach a detailed explanation.  Yes  No

Official transcripts from EACH previous college attended must be mailed directly to the Office of Recruitment and Admissions from the sending institution.

Are any of your family members alumni of GSW?  Yes  No

If yes, name(s) and relationship: \_\_\_\_\_

Father's highest education completed: \_\_\_\_\_ Mother's highest education completed: \_\_\_\_\_

# II. ENROLLMENT INFORMATION

Applying as:  Beginning Freshman  Transfer  Non-Traditional Freshman  
 Transient  Second Degree / Post-Baccalaureate  
 Dual Enrollment  Personal Development

**Academic Major of Interest:** \_\_\_\_\_

I am undecided at this time.

Please use the list from the first page.

**Site:**  On Campus  Online

**Term you plan to attend:**  Fall  Spring  Summer Year: \_\_\_\_\_

Name	City/State	Yrs. Attended from - to	Graduation month/year	Degree Earned
Last High School Attended				
Last College Attended**				
Previous College				
Previous College				

Please attach other colleges attended to this application if more room is needed.

\*\*Are you currently enrolled at your last college?  Yes  No

Otherwise, the application will be considered incomplete. Failure to list all school information will impact acceptance.

**Have you taken the SAT?**  Yes  No Date Taken \_\_\_\_\_ Critical Reading Score \_\_\_\_\_ Math Score \_\_\_\_\_ Writing Score \_\_\_\_\_

**Have you taken the ACT?**  Yes  No Date Taken \_\_\_\_\_ Composite Score \_\_\_\_\_ Math Score \_\_\_\_\_ English Score \_\_\_\_\_

**What courses are you currently taking this year?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Have you applied to this institution before?**  Yes  No If yes, when? \_\_\_\_\_ / \_\_\_\_\_

**Have you ever attended this institution before?**  Yes  No If yes, when? \_\_\_\_\_ / \_\_\_\_\_

**How did you first learn about Georgia Southwestern?** \_\_\_\_\_

### III. TUITION CLASSIFICATION INFORMATION

**Citizenship Status:**  U.S. Citizen by Birth  U.S. Citizen by Naturalization  
 Alien, Non-resident  Permanent Resident\*  
(\*Please attach copy of both sides of Alien Registration Receipt Card I-15)

**Country of Citizenship (if not U.S.A.):** \_\_\_\_\_ **Place of Birth:** \_\_\_\_\_

**Are you applying for In-State Tuition?**  Yes  No

**How long have you established and maintained domicile in Georgia?** \_\_\_\_\_ years \_\_\_\_\_ months

**How long have you lived in the U.S.A.?** \_\_\_\_\_ years \_\_\_\_\_ months **County of Residence:** \_\_\_\_\_

**Are you an international student who will need an I-20 Certificate of Eligibility?**  Yes  No

**Have you established and maintained legal residence in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term in which you plan to enroll?\***  Yes  No

**If you are under the age of 24, has a parent(s) or US court-appointed legal guardian established and maintained legal residence and domicile in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term in which you plan to enroll?\***  Yes  No

**\*If you answered "yes" to either of the two preceding questions, all of the following must be answered:** (continued on next page)

What is your Georgia county of residence? \_\_\_\_\_

Have you ever lived outside of the state of Georgia?  Yes  No

If you have ever lived outside the state of Georgia and now live in Georgia, how long have you continuously lived in the state of

Georgia at this time? \_\_\_\_\_ years \_\_\_\_\_ months

Have you graduated or will you graduate from a Georgia high school?  Yes  No

Did you (or your parents if you are claimed as a dependant) file a state income tax return this past year?  Yes  No

If yes, in which state did you file? \_\_\_\_\_

From what state is your driver's license issued? \_\_\_\_\_

From what state is your motor vehicle registration issued? \_\_\_\_\_

From what state is your voter registration issued? \_\_\_\_\_

#### IV. MILITARY INFORMATION

**Are you currently active duty, a veteran, a member of the National Guard, or a Reservist in the United States Armed Forces?**

Yes  No

If yes, answer the following questions:

Which branch of the military do/did you serve? \_\_\_\_\_

Specify:  Active Duty  Veteran

What is your home state of record? \_\_\_\_\_ Are you stationed in or assigned to Georgia?  Yes  No

**Are you the spouse or dependent child under the age of 24 of someone who is currently active duty, a veteran, a member of the National Guard, or a Reservist in the U.S. Armed Forces?**  Yes  No

Is the military member active duty, a veteran, a member of the National Guard, or a Reservist? \_\_\_\_\_

What is the military member's branch? \_\_\_\_\_ Specify:  Active Duty  Veteran

What is the military member's home state of record? \_\_\_\_\_

Is the military member stationed in or assigned to Georgia?  Yes  No

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*All personal data and special categories of sensitive personal data collected or processed by the USG must comply with the USG Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: [www.usg.edu/policies](http://www.usg.edu/policies). Anyone suspecting his or her sensitive personal data has been exposed to unauthorized access, report your suspicion to [helpdesk@usg.edu](mailto:helpdesk@usg.edu). Otherwise, questions concerning general data privacy can be forwarded to [dataprivacy@usg.edu](mailto:dataprivacy@usg.edu). Signature (below) and submission of this application provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.*

*I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.*

*Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.*

**DATE:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_

**Send this application with a \$25.00 processing fee to:  
Georgia Southwestern State University • 800 Georgia Southwestern State University Drive • Americus, GA 31709  
229-928-1273 • [admissions@gsw.edu](mailto:admissions@gsw.edu) • [www.gsw.edu](http://www.gsw.edu)**