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GEORGIA SOUTHWESTERN STATE UNIVERSITY

Independent Contractor Agreement

This agreement, made this date between GEORGIA SOUTHWESTERN STATE UNIVERSITY (INSTITUTION) and _____, independent contractor (CONTRACTOR), constitutes the complete agreement between the university and the contractor. Both parties stipulate the following:

*The CONTRACTOR is responsible for payment of all federal and state unemployment taxes, FICA, and income taxes.

*The CONTRACTOR is responsible for his/her own liability insurance.

*The CONTRACTOR does not consider himself/herself an employee of Georgia Southwestern State University, the University System of Georgia, or the State of Georgia. Further the contractor agrees that he/she will not be performing "extra work" for Georgia Southwestern State University.

*The CONTRACTOR will be responsible for his/her own professional development; the CONTRACTOR will not require the INSTITUTION to provide office space.

*Compensation to the CONTRACTOR is based upon satisfactory completion of the contract.

*Disputes arising from this agreement are subject to contract remedies under contract law.

COURSE/PROGRAM NAME: _____
(course No. if applicable)

PROGRAM DATES: Beginning: _____ Ending: _____

SCHEDULE: _____

LOCATION: _____

DESCRIPTION OF PROGRAM: _____

CONTRACTOR COMPENSATION: _____

EXPENDITURE ACCOUNT CODE:

Account	Fund	Dept ID	Prgm	Class	Grant

CONTRACTOR NAME: _____

ADDRESS: _____

GEORGIA SOUTHWESTERN STATE UNIVERSITY
by:

_____
Division/Department Head

_____
Comptroller

_____
Date

CONTRACTOR
by:

_____
Signature

_____
Social Security or FEI Number

_____
Date

GSSU is an AA/EEO/ADA Employer

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